

## MINUTES OF THE WOODVILLE DISTRICTS' VISION MEETING

Held on Tuesday 2 February 2021 at 7.00pm, Supper Room, The Stadium, Woodville

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### PRESENT:

Vicky Tomlinson (Chair), Jane Hill (Secretary), Geoff Haglund (Treasurer), Rosie McMillan (Coordinator), Chris Archer, Barbara Boyden, Turia Brackenbury, Ian Daily, Jo Field, Oliver Gray, Luke Gray-Stuart, Denise Henman, Merril Hoare, Bruce Hutton, Rosie Karena, Marc Kortenhorst, Kevin McIntyre, Gerard Murray, Bob and Gaye Parkes, John Preston, Malcolm Stuart, Paul Tayler, Peter Thornton, Carole Wilton

### IN ATTENDANCE:

Councillor Peter Johns, Councillor Raylene Treder, Janice Wiri

### APOLOGIES:

Peter and Stephanie Bonser, Natalie Burt, Val James, Denise Quinney, B Tomlinson

**V Tomlinson moved** the Apologies be accepted **G Parkes/Carried**

### Conflicts of Interest:

- V Tomlinson, R McMillan, M Hoare, J Wiri, as members of Holy Trinity Vestry which will be leading the Purple Poppy Day service
- M Stuart as being a member of the Swimming Pool Committee, which is managed by WRAP(formally known as WIFI).
- T Brackenbury, C Wilton as being members of WRAP

### MINUTES:

The December meeting minutes were tabled. **V Tomlinson moved** the minutes be taken as read with an amendment of the time of pre-meeting discussions: "7pm-7:20pm" not "7am-7:20am"

**G Haglund/Carried**

### MATTERS ARISING Not on the Action List:

Nil

### ACTION LIST: (attached)

### Executive Report:

The Chair read the minutes of Executive Committee meetings held since the December general meeting (attached) **V Tomlinson moved** her report be accepted **M Hoare/Carried**

**V Tomlinson moved** that an events sub-committee be formed to manage all 2021 events

**J Preston/Carried**

K McIntyre commented on the investigation into the Lindauer assets, stating that the Executive have done themselves a disservice as they haven't looked into how the Lindauer came about. The Chair noted that under the Service Agreement with the Council they were obligated to notify the Council of any anomalies found, and as such moving approx. \$26k worth of assets without much justification was such an anomaly. In the meantime an investigation is continuing. C Wilton noted that, as she was secretary at the time, The Lindauer project came from Main Street Committee, which is what Woodville Districts' Vision is now.

### CORRESPONDENCE:

#### Outward:

Nil

#### Inward:

- 2/2/21: Letters from Woodville Girl Guides requesting amenities be added to Ferry Reserve, etc.

**J Hill moved** the correspondence be accepted

**I Daily/Carried**

### Global Village Sign:

The signpost in the rose garden on Vogel Street, displaying 'Woodvilles' around the world, has been repaired and cleaned by Chris Archer. However, he noted that the support post may need to be repainted in the near future. A formal note of thanks went to C Archer. He refused any financial compensation for materials or time.

### **REPORTS:**

#### **Treasurer:**

The Treasurer presented the financial reports for December and January and ***moved*** that the two months' reports be accepted ***R McMillan/Carried***

***G Haglund moved*** approval to pay \$1088.07 (incl. GST) Christmas Parade traffic management fee to Traffic Management NZ Ltd ***T Brackenbury/Carried***

The Chair reminded the society of the request of Natalie Burt, partner of the traffic management facilitator, George Takarangi, that the fee be put aside for a children-related project. This being passed in motion, ***V Tomlinson moved*** that this become seed funding for the recreation and play park ***R Karena/Carried***

R McMillan suggested a letter of thanks go to G Takarangi.

B Hutton reported that L Gray-Stuart and R Walker had assisted with maintenance and driving of the vintage fire engine in the Christmas Parade for many years.

***B Hutton moved*** letters of thanks go to both men ***V Tomlinson/Carried***

#### **Chair's Monthly Report**

The Chair presented her report to date (attached). The Chair noted formal thanks go to Scanpower as well as L Gray-Stuart and O Gray for putting up and removing the town's Christmas lights.

***V Tomlinson moved*** her report be accepted ***C Archer/Carried***

#### **Council – Councillor Peter Johns (verbal report)**

- Rating valuations: Councillor Johns reminded affected society members that the valuations are for rating purposes, not to tell home owners what their house is worth.
- As per the TDC meeting, the Chair mentioned the Tararua Recreation Advisor administers the Tararua Rural Travel Fund on behalf of Council and via Sport NZ. This fund is open to rural sports clubs and children of school age to assist with transport expenses to local sporting competitions.
- M Hoare asked why TDC doesn't have a recycling system to turn food and garden waste into compost, which the public could buy. Councillor Johns replied that TDC has held workshops, including one on solid waste, not only recycling but rubbish that goes to landfill. TDC has looked in to composting, however, TDC doesn't collect enough to make it financially viable. He assured that it is a work in progress.
- The Chair asked whether there has been more investigation into moving the recycling containers. Councillor Johns replied that, to date, a more suitable location has not been found. The Chair asked whether investigations are continuing. Councillor Johns replied that TDC is open to suggestions. T Brackenbury stated that the issue of the recycling area needs to be addressed, particularly in respect of campers, as people drop off rubbish 24 hours, seven days, and it is noisy. Also, that it does not show Woodville in a very good light. J Hill asked whether the railway station had been seriously considered. Councillor Johns replied that elderly people needed it to be centrally located. The Chair opted to open this discussion as an "Action Point".
- R Karena asked about road repairs. Councillor Johns reminded members that some roads are maintained by NZTA, and to call NZTA about problems or the TDC CRM (customer request management) number to make Council aware of problems. (CRM information to go in to the Woodville Wire.)

**Recreation and Play Park Sub-Committee:** (attached)

**T Brackenbury moved** her report be accepted

**M Hoare/Carried**

**Garden Reports:** (attached)

**T Brackenbury moved** her railway garden report be received

**C Archer/Carried**

M Hoare to report on the main street gardens at next month's meeting.

Councillor Johns left at 8.20pm.

Covid-19 Discussion – Emergency Procedures:

The Chair wished to encourage members of Woodville's town committee to lead by example where they can by use of the Covid tracker, sanitiser, etc, and be prepared to support others in the event of future possible lockdowns. She asked whether everyone had a mask and to help provide masks for those who are unable to obtain them.

Gallery Opening:

B Hutton spoke about the progress by Woodville Art + History of the new art galleries, which are currently undergoing renovation. He mentioned a working bee to be held on Friday 5 February to completely remove the gardens around the building to enable exterior painting. There are plans for a new garden.

The Chair asked for questions:

- C Wilton asked what the new opening times will be because, at the moment the I-Site is "getting a lot of flack" about it not being open when it is advertised as open. B Hutton replied that he is pleased about the flack as it means that when it opens there will be a lot of people there. The plans are for a seven-day operation, hoping to employ staff. Also hoping to ask exhibiting artists to give time with their exhibits. Entry will be free.
- M Hoare asked, regarding the garden restructure, whether the heritage rose will be preserved. B Hutton replied that it will stay, as will the plants in the 'artist's palette'.
- T Brackenbury asked whether the plants that are to be removed can be taken for the railway garden project. B Hutton replied that anyone who comes to the working bee can take plants away.
- D Henman asked about the museum opening hours. It was reiterated that it opens on the third Sunday of the month for two hours.
- B Boyden asked whether items donated to the museum, which the museum no longer wants, get offered back to the donor families. B Hutton replied that they do after committee consultation. Some items that the museum has multiples of may go to the town/district it more appropriately applies to.
- V Tomlinson asked what the four galleries are collectively called. B Hutton replied 'At the moment The Tararua Gallery'.

Purple Poppy Day – 24 February 2021:

This has Executive Committee support. The Chair suggested that, as it is an international event that honours animals that serve in the military and those who served in previous conflicts, WDV make it an annual event for Woodville and that the whole of the society support the first one this year. Holy Trinity Church and the Woodville RSA, with the support of WDV, will be holding the service in Fountaine Square on Wednesday 24<sup>th</sup> February, 11am. **J Hill moved** to support this annually in principle

**J Preston/Carried**

V Tomlinson, R McMillan, J Wiri and M Hoare abstained as belonging to Holy Trinity Vestry.

J Preston will be producing art work for the ceremony and has offered to give art work to other retailers.

**Swimming Pool:** (attached)

**M Stuart moved** his report be accepted

**C Archer/Carried**

B Hutton left at 9.15pm.

Good News Story:

J Preston presented documents to the society, with copies for Councillor Treder and Mayor Tracey Collis, regarding how well business is doing in Woodville at the present time. He and partner P Thornton have compiled their EFTPOS printout for one week at their shop Antique Fabric and Lace as verification of a record turnover to show that business is booming now in Woodville. He noted there have been a lot of comments 'around town' of saying that business will boom when the new road is put in (in four years' time). It is important to highlight success stories now for Woodville to help sell the positive and help eliminate the negative.

J Preston noted that the photo of him, which is at the bottom of the printout, is of him running a marathon (when he was younger) and that he, and his partner, are still the young men wanting to succeed. He noted also the positive comments they have received from customers about enjoying the views from the Saddle Road.

The Chair thanked J Preston for his presentation and undertook to pass it on to the Mayor.

M Hoare asked whether TDC could supply information at the next meeting that pertains to infrastructure works in Woodville, e.g. stormwater, kerbing, etc. The Chair undertook to enquire of TDC.

The meeting closed at 9:16pm.

**Next meeting: Tuesday 2 March 2021 at 7.00pm**

Signed: .....  
Chair

Signed: .....  
Secretary

<b>Woodville Districts' Vision – ACTION LIST</b>	<b>As at: 2 February</b>
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#	Date of Meeting	Action	Owner	Due Date	Status/Update
1	<del>7/7/2020</del>  3/11/20	Clarification is sought from Richard Taylor, Governance Manager regarding <b>honorarium payments</b> .	V Tomlinson	TBA	Chair and Treasurer to follow up.  Chair and Treasurer agreed to defer until constitution has been finalised.
3	<del>7/7/2020</del>  <del>6/10/20</del>  3/11/20	A working party be established so the Society can move forward and lay the groundwork for a <b>new constitution</b> and community committee that is dynamic and engages with the community.	M Hoare/V Tomlinson	Ongoing    Ongoing	4/8: Discussion/decision on the constitution be held over to AGM. AGM: Chair of AGM advised that the 2018 constitution will be adhered to, after she took advice from CE of TDC and Governance Manager. 1/9: Working group to be reformed. The working group will follow the correct process going forward. V Tomlinson update: two meetings have been held; progressing well. New members invited. The new constitution will be circulated for discussion before holding a Special General Meeting to registering.
4	<del>7/7/2020</del>  <del>6/10/20</del> 3/11/20  2/2/21	<b>Concept Tree Sculptures:</b> A discussion was had with Woodville School regarding the housing of the concept trees.	V Tomlinson	<del>4/8/2020</del>  <del>1/9/2020</del>  Feb 21	One sculpture staying at I-Site. Second 'bubble' tree was sent to artist to get a quote for repair (S Ashton). Once quote received; Society to consider viability of public display. S Ashton to follow up on quote and report back at next meeting. S Ashton not at meeting. No Report. S Ashton reported that it has been repaired and is with the artist until a permanent location is decided. The Chair to contact the artist. As at 2 Feb still no contact information received from S Ashton so Chair has been

#	Date of Meeting	Action	Owner	Due Date	Status/Update
					unable to contact the artist. The Chair noted it was a \$2k asset that needed to be returned.
9	<del>7/7/2020</del> 6/10/20 3/11/20 1/12/20	<b>Induction Pack</b> for new members to cover historic items and ongoing projects.	V Tomlinson	Ongoing	Chair and Secretary to produce. A draft has been produced. To be edited before circulating to members for review. On hold till some historic issues are resolved.
16	<del>4/8/2020</del> 6/10/20 3/11/20 1/12/20	Mayor to investigate whether <b>Chorus boxes</b> can be painted.	<del>Mayor</del> V Tomlinson	2021	Noted in TDC meeting.  It is not a Chorus box; it belongs to Scanpower. L Gray-Stuart to make enquiries. Permission has been granted to paint boxes, in consultation with Scanpower. Chair to contact Scanpower to get details. Chair has spoken with Scanpower and they are happy for the box to be painted, in consultation with them. Chair suggested a competition with local school children. Matter to be further discussed in 2021.
18	<del>4/9/2020</del> 6/10/20 3/11/20	<b>Street Speakers</b> – discussions with Eric Bodell (Radio Woodville) and business owners required.	V Tomlinson	<del>29/9/2020</del>  Ongoing  March 2021	Chair attended Radio Woodville meeting and discussed with members.  Chair contacting business owners. Deferred to next meeting. Chair recommended deferring until next year as some business owners are not in favour and new business owners are coming in. <b>V Tomlinson moved</b> deferring to early 2021 <b>Second: J Preston Carried</b>
21	<del>4/9/2020</del> 6/10/20	<b>Gym Equipment</b> in Square requires maintenance. A Chapman to be approached for assistance.	V Tomlinson	<del>6/10/2020</del>	No action yet.

#	Date of Meeting	Action	Owner	Due Date	Status/Update
	3/11/20			March 2021	Ongoing discussions. <b>V Tomlinson moved</b> that the gym equipment be delegated to the Recreation and Play Park Sub-Committee <b>Second: M Stuart Carried</b>
24	6/10/20 3/11/20 4/12/20 2/2/21	<b>Invitation</b> to Colin Yonge and team to WDV meeting	V Tomlinson	4/12/20  <del>Feb 21</del>  2 March 21	Replied: suggested December's meeting. Waiting for response. Chair to meet with C Yonge. Report to come next meeting. Chair confirmed C Yonge will attend 2021 meeting as the feasibility study has just got underway (funded by Council). Chair advised C Yonge will attend the March meeting as the feasibility into the walkway was not yet finished.
25	2/2/21	<b>Recycling Centre Woodville:</b> Continued investigations into possible options of either moving it, or reducing the disturbance to visitors using the camping grounds.	V Tomlinson	March 21	

**CLOSED ACTIONS**

#	Date of Meeting	Action	Owner	Due Date	Status/Update
2	<del>7/7/2020</del> 6/10/20	Seek clarification on <b>tax law</b> in relation to Incorporated Societies from IRD.	Chair	<del>4/8/2020</del>	Treasurer advised exemption from interest received but not from GST. <b>Closed</b>
5	<del>7/7/2020</del> 6/10/20  3/11/20  1/12/20	<b>Mad Hatters Day:</b> 15 <sup>th</sup> November 2020 Report back at next meeting.	R McMillan	<del>4/8/2020</del> Ongoing	4/8: V Tomlinson provided a verbal update. Progressing Sub-committee going through emails and texts; advertising posters/boards soon to be erected around town. Progressing well. Stall requests still coming in. Chair has had discussion with business owners re shop window competition. Final report on agenda. <b>Closed</b>
6	<del>7/7/2020</del> 6/10/20  3/11/20  2/2/21	<b>150 Year Celebrations</b> in 2025: Project Lead to be appointed at the AGM	V Tomlinson	<del>4/9/2020</del>	Did not take place.  Invitation to members to form sub-committee. Names to be sent to Chair. Discuss further at next meeting. Chair requested interest again from Society, with the aim of having an initial meeting prior to Christmas Chair called for further interest. Meeting to take place next week (too busy prior to Christmas). Will now form a standing report to general meetings. <b>Closed.</b>

#	Date of Meeting	Action	Owner	Due Date	Status/Update
7	<del>7/7/2020</del>  6/10/20  3/11/20	<b>Christmas Parade:</b> N Burt noted her husband can help with traffic management, as he is qualified. Report back at next meeting.	N Burt	<del>4/8/2020</del>  1/9/2020	R Winter – Road closure plan going to Horizons and Council for approval and lodgement. N Burt – NZTA has given approval. Quote for hire of equipment to come. More manpower required. Waiting for TDC's October meeting for approval. Chair to meet with Railway Society and Lions to coordinate. TDC has approved the traffic management plan. V Tomlinson has meeting request with Lions; has met with Railway Society. Chair noted report (Chairs report) of parade. Will arrange meeting with Lions for 2021. <b>Closed.</b>
8	<del>7/7/2020</del>  6/10/20 3/11/20	<b>Welcome to Woodville</b> – combine with Picnic in the Park 2021.	V Tomlinson	Ongoing	Deferred to next meeting. Discussed and agreed to separate event out from Picnic in park, as per minutes. <b>Closed</b>
10	<del>7/7/2020</del>  6/10/20	That an <b>action list</b> is established to track actions – to be attached to the mtg mins.	Secretary	1/9/2020	Done. <b>Closed</b>
11	<del>7/7/2020</del>  6/10/20  3/11/20	<b>Thank You Afternoon Tea</b> for Essential Workers	V Tomlinson	<del>ASAP 4/8</del>  1/9/2020	Event booked for 30 <sup>th</sup> August at Sports Stadium. Event moved due to being in COVID Alert Level 2. New date 20 <sup>th</sup> September. Postponed again. Working with volunteers to decide new date. Discussed and agreed to hold event on 12 <sup>th</sup> December, BBQ, as per minutes. <b>Closed</b>
12	<del>7/7/2020</del>  6/10/20	<b>Skate Park:</b> Presentation by WIFI to Society in October.	Chair/WIFI	6/10/2020	Presentation made.  Now called "Recreation and Play Park" . Standing item on Agenda. <b>Closed</b>

#	Date of Meeting	Action	Owner	Due Date	Status/Update
13	4/8/2020 6/10/20	<b>Correspondence:</b> That RSA seek funding from the Domain Board, then re-apply to WDV for the shortfall.	Secretary	ASAP	No funding request has been received. <b>Closed</b>
14	4/8/2020 6/10/20	Suggestions to the contractor regarding <b>planting in the main street.</b>	Mayor	1/9/2020	Suggestions from public to contractors welcome. <b>Closed</b>
15	4/8/2020 6/10/20	Land by <b>Railway Station:</b> Councillor Johns to make some enquiries to see what can be done.	Councillor Johns	1/9/2020	Councillor Johns – KiwiRail are very particular re people on land due to H&S. T Brackenbury noted volunteer group conducting report for KiwiRail. Report back due at next meeting. T Brackenbury tabled her report. Support provided by WDV. <b>Closed</b>
17	4/8/2020 6/10/20	Society to write to Council's Economic Development and Communications Manager Mark Maxwell to propose a picture of railcar be included in future 'Love Local' Signs.	Secretary	1/9/2020	Email sent 12 <sup>th</sup> August  i-Site has received railcar pictures. <b>Closed</b>
19	1/9/2020 6/10/20 3/11/20	Councillor Johns to ask Council about water tanks for residents' personal use, which can be purchased in bulk by TDC.	Councillor Johns	6/10/2020	Councillor Johns absent.  Deferred to next meeting. Covered in Cnr Johns verbal report, as per minutes. <b>Closed</b>
20	1/9/2020 6/10/20	Woodville Camping Grounds – Councillor Johns to talk to the people responsible for arranging the cleaning of facilities.	Councillor Johns	6/10/2020	C Archer reported on progress. <b>Closed</b>

#	Date of Meeting	Action	Owner	Due Date	Status/Update
22	<del>4/9/2020</del> 6/10/20 3/11/20	<b>Discretionary funding</b> be reinstated.	V Tomlinson	6/10/2020	Need to wait until an accurate bank balance is determined. Deferred to next meeting. Discretionary Grants advertised Nov/Dec 2020. <b>Closed</b>
23	<del>6/10/20</del> 3/11/20	<b>60 Year Celebrations of Motorcross</b>	V Tomlinson		See minutes. <b>Closed</b>

## Woodville Districts' Vision – Conflict of Interest Register

Name of Society Member	Description of interest	Has the Society been notified?	Date of disclosure	Steps taken by the society for dealing with the conflict	Society member action to address the conflict
Jane Hill	Co-founder of Woodville Wire	Yes	Exec Mtg 25/10/20	Disclosed at meeting, noted/recorded.	Jane will abstain from any votes related to Woodville Wire.
Geoff Haglund	Partner of D Quinney, person who gets paid for the delivery of the Woodville Wire	Yes	6/10/20		Geoff will abstain from any votes related to Woodville Wire.
Denise Quinney	Receives money from WDV, via the Woodville Wire Sub-Committee, for delivery of newsletter	Yes	6/10/20		Denise will abstain from any votes related to Woodville Wire.
Natalie Burt	Partner of George who is coordinating the Traffic Management of Christmas Parade	Yes	6/10/20	Disclosed at meeting, noted/recorded.	Natalie will abstain from any votes when her husband is involved in that motion.
Vicky Tomlinson	Chair of Holy Trinity Anglican Church Vestry	Yes	2/2/21	Disclosed at meeting, noted/recorded.	Vicky will abstain from any votes related to Holy Trinity Church.
Janice Wiri (became a member after 2/2/21)	Member of Holy Trinity Anglican Church, Vestry	Yes	2/2/21	Disclosed at meeting, noted/recorded.	Janice will abstain from any votes related to Holy Trinity Church.
Merril Hoare	Member of Holy Trinity Anglican Church Vestry	Yes	2/2/21	Disclosed at meeting, noted/recorded.	Merril will abstain from any votes related to Holy

<b>Name of Society Member</b>	<b>Description of interest</b>	<b>Has the Society been notified?</b>	<b>Date of disclosure</b>	<b>Steps taken by the society for dealing with the conflict</b>	<b>Society member action to address the conflict</b>
					Trinity Church.
Rev Rosie McMillan	Member of Holy Trinity Anglican Church, Vestry	Yes	2/2/21	Disclosed at meeting, noted/recorded.	Rosie will abstain from any votes related to Holy Trinity Church.
Turia Brackenbury	Chair of WRAP (formally known as WIFI)	Yes	2/2/21	Disclosed at meeting, noted/recorded	To be worked through on a case by case basis.
Malcolm Stuart	Member of WRAP	Yes	2/2/21	Disclosed at meeting, noted/recorded	To be worked through on a case by case basis.
Carole Wilton	Member of WRAP	Yes	2/2/21	Disclosed at meeting, noted/recorded	To be worked through on a case by case basis.

**MINUTES OF THE WOODVILLE DISTRICTS' VISION EXECUTIVE COMMITTEE**  
**Held on Wednesday 16 December 2020 at 4pm**  
**20 Ross Street, Woodville**

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**PRESENT:**

Vicky Tomlinson (Chair), Jane Hill (Secretary), Geoff Haglund (Treasurer), Rosie McMillan (Coordinator)

**APOLOGIES:**

Nil

Historical Documents:

The Chair emailed the Chief Executive, Tararua District Council (TDC), on 29 November, to seek guidance from Council regarding the Treasurer's report. The CE's Executive Assistant acknowledged receipt of the email. After the next TDC meeting, the Chair had an informal conversation with Peter Wimsett regarding the email, as the CE had forwarded it on to him. He noted that it is an internal matter and gave some suggestions as to how to correct the error, if an error has occurred. No response has been received from the Chief Executive at the date of this meeting.

The Chair noted that C Wilton had raised the matter with her, where she confirmed that the assets belong to WDV. She advised that she had attended meetings where K McIntyre was paid for the assets (i.e. taking photos on behalf of WDV). This was also confirmed by R McMillan, who attended similar past meetings. At that time C Wilton was paid by TDC to provide secretariat services to WDV.

However, the Treasurer reported that, in researching past minutes, he can find no record of a grant paid to K McIntyre for assets. He has only found records of financial support for the "Lindauer link". He did note though that previous Executive Minutes and reports were not on file. Investigations continue, including researching documents housed in the WDV container (Secretary to carry out).

Mad Hatters Day:

Expenses – the final budget has been done. Outstanding invoices to be paid are from Central FM (\$99) and the Bush Telegraph (\$287). Not included is a second advertisement to thank participants. This was approved in principle. Donations were made to the Kapa Haka Group, Dannevirke Brass Band and Mike Peretini (poster).

**V Tomlinson moved** WDV pay these two invoices

**G Haglund/Carried**

Christmas Lights Competition:

Twelve applicants have registered – six residential and six commercial. The Chair has contacted Scanpower regarding a judge.

"Woodville" Tote Bags:

Woodville Lions have asked the Chair for the remainder of the bags (36) to give out to the Coast to Coast riders with prizes. This was approved outside of a meeting (verbal discussion between Chair and Co-ordinator) as there was a time constraint, and as it is another opportunity to promote Woodville.

Christmas Parade:

A review of the traffic management plan is needed. The Chair suggested asking Woodville Lions for support, as their event, Coast to Coast, is part of the Parade.

The Chair is to write a report regarding traffic management for the Christmas Parade with recommendations for the future. This will become part of a new pack for all future events. She suggested WDV form a sub-committee to manage all WDV events, instead of separate groups for separate events.

Expenses for prizes were submitted. Margaret Worboys has passed on the list of float winners with their bank account details and she will send out letters stating that an amount will be deposited into the winners' bank accounts (total = \$1500).

Not all Christmas decorations were erected this year, partly due to weather, partly due to lack of volunteers.

Donations of \$200 for Radio Woodville, \$200 for Dannevirke Pipe Band, \$200 for Dannevirke Brass Band and \$200 for Woodville Art + History's fire engine were made.

**V Tomlinson moved** payment of Arena Party Hire invoice (\$1,825) and Woodville Railway Station Trust invoice (\$500) **R McMillan/Carried**

V Tomlinson has received a suggestion for a new event for Woodville. Consequently, the Chair will put a motion at the next general meeting to form an "events sub-committee" to manage all 2021 events.

#### Grant Application:

John Preston and Bob Parkes applied, on behalf of Woodville RSA, for "remembrance" art works to put in Vogel Street. The installations will require permission from shop owners.

**V Tomlinson moved** that WDV supports construction of six silhouettes at a total cost of \$550 from the general funds **R McMillan/Carried**

This will also be raised at the next general meeting for possible future funding of more installations, if desired.

#### Recreation and Play Park:

The Chair reported that the sub-committee continues to meet. Jodie Brunger, Active Communications Manager, from Sport Whanganui met with the committee and described how their play park was created and funded. The Chair noted that she had discussed with the Treasurer using a \$20 petrol voucher (from our supply) as a 'thank you' gift for Jodie's time. It was agreed and noted now for the record.

#### Governance Workshop:

The Secretary reported on her attendance at a recent TDC governance workshop in Dannevirke. It was a brief presentation by staff of Internal Affairs, Hawke's Bay, that explained what governance is and how it works in various committee scenarios. It covered rules, finances, goals, risks, etc. The notes included websites that might provide more information.

#### Woodville Wire:

It was decided that, in the eleventh month of the Woodville Wire's operation (June 2021), WDV will review the procedures, feedback, and possibly funding more copies and delivery, etc. The Executive Committee agreed that it would be helpful to draw up a written policy and procedures going forward and formalise the relationship between the Woodville Wire team and WDV.

#### Community Barbeque:

Invoice to come from 4 Square. **V Tomlinson moved** a \$100 donation be made to Vivienne Solly for entertainment **R McMillan/Carried**

After consulting with WDV Society members who were present, V Tomlinson donated remaining perishables to the Woodville Pantry and Woodville Combined Churches Foodbank. Expenses were within budget.

#### "All Things Woodville":

This Facebook page is now up and running thanks to the Chair and the Co-Ordinator.

The meeting closed at 6.15pm.

**MINUTES OF THE WOODVILLE DISTRICTS' VISION EXECUTIVE COMMITTEE**  
**Held on Wednesday 27 January 2021 at 10.00am**  
**Anglican Church Hall, Fox Street, Woodville**

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**PRESENT:**

Vicky Tomlinson (Chair), Jane Hill (Secretary), Geoff Haglund (Treasurer), Rosie McMillan (Coordinator)

**APOLOGIES:**

Nil

Historical Documents:

Emails have been received from Nicola McLean, the accountant, who advised that she is no longer able to be the accountant for Woodville Districts' Vision (WDV) due to work commitments. Treasurer to investigate new options to present to general meeting (March) to select a new accountant.

Invoices for Payment:

4 Square: \$547.72 (for Essential Workers' Thank you barbeque – within budget) **Treasurer moved** WDV approve payment **R McMillan/Carried**

TDC: \$3000 for moving the sculpture tree. Chair to investigate with Tom Dodd.

NZME: \$246.10 for Coast to Coast feature, Bush Telegraph (Christmas Parade advertising). **Treasurer moved** WDV approve payment **V Tomlinson/Carried**

Invoice to come: Traffic management – \$1100 (equipment) + \$1000 (donation to community project)

The Chair moved a note of formal thanks go to Turia Brackenbury and Malcolm Stuart for donating a leg of pork, and thanks to Karen and Nigel of "Smoke 'n Wood" for cooking the pork for the Essential Workers' barbeque.

Discretionary Grants Advertising:

Ads will go back into the Bush Telegraph when sufficient funds are available.

Purple Poppy Day Service:

Wednesday 24 February at 11.00am in Fountaine Square, a service led by Holy Trinity Church to commemorate animals that assisted the military services in past wars and are currently assisting the military. Chair to seek permission from TDC for Eketahuna Battalion and 1<sup>st</sup> Battalion to bring horses and dogs. R McMillan to talk to Manawatu Pigeon Club re bringing pigeons to release.

**The Chair moved** WDV Executive support in principle **G Haglund/Carried**

Woodville Railway Trust:

Some confusion regarding formal registration as a 'trust' needs to be investigated. The Chair has been asked to meet with members of the Railway Trust to confirm and discuss possibly making it a sub-committee of WDV and/or options for going forward.

Historical Documents:

The secretary reported the results of document research thus far, presenting invoices for building a "Global Village Signpost" (not sure where in Woodville this sign is located).

The meeting closed at 11.10am.

## Woodville Districts' Vision Chairperson's Report Up to 2 February 2021

### Meetings/information:

- Fri 4<sup>th</sup> Dec – Picked up the Christmas Lights (WDV purchased) from John Arends of Pahiatua On Track. Placed in WDV Container.
- Sat 5<sup>th</sup> Dec – Attended the Charter Parade, 1<sup>st</sup> Battalion, Royal NZ Infantry Regiment. Very well attended parade. Great to see the link continue between the Battalion and the district.
- Mon 7<sup>th</sup> Dec – Attended presentation by Jodie Brunger, Active Communications Manager from Sport Whanganui – hosted by WIFI/WDV Rec/Park Sub-Committee. Very informative presentation on how they created a community space for young ones.
- Wed 9<sup>th</sup> Dec – Met with Jessica McKenzie, Projects Manager, TDC.
- Wed 9<sup>th</sup> Dec – Attended Monthly Council meeting in Dannevirke.
- Sat 12<sup>th</sup> Dec – Woodville Christmas Parade – Great turn out for the parade and markets. Due to no Lions Club representation at the recreation grounds, there was a slight delay between the end of the parade and the 'Coast to Coast' Bikes coming through. Overall a positive day for all. Big thanks to Jim and Margaret Worboys and the Railway Restoration Trust.
- Sat 12<sup>th</sup> Dec – Community BBQ including 'Thank You' BBQ for essential Workers, caregivers and volunteers who supported the community during lockdown. The Woodville Pantry Christmas Tree celebrations were also in the park that evening. We combined. Not a great attendance to the BBQ, however we recognised several pre-scheduled events on at the same time. The people who did attend enjoyed the socialising and the entertainment, by Vivien Solly. Thanks to the Mayor and Councillor Hull who came and supported the event.
- Mon 14<sup>th</sup> Dec – Met with M Worboys re debrief of Christmas Parade.
- Tue 15<sup>th</sup> Dec – Attended the opening of the Digital Space, at Tararua I-Site.
- Wed 16<sup>th</sup> Dec – WDV Executive Meeting.
- Fri 18<sup>th</sup> Dec – Judging of Christmas Light Competition - Thanks to Scanpower we were able to run the Residential and Commercial Light Competition again in 2020. There were six entries in each category. Due to time restraints, we weren't able to get the CE TDC to judge, however we had a member of the Scanpower team and a young member of the Woodville community (who was not attached to any of the entries). The scores were combined to get the results. Very positive feedback received, especially about the commercial section, as it made our main street look fantastic. A big thanks to everyone who entered and to Scanpower.
  
- Wed 13<sup>th</sup> Jan – Assisted with taking down the Christmas Lights (Main Street) with Luke and Pete from Scanpower (formal thanks to both). Thanks also to Oliver who assisted me with taking down the other Christmas decorations and bunting.
- Wed 27<sup>th</sup> Jan – WDV Executive Meeting.
- Wed 27<sup>th</sup> Jan – Attended the monthly Council Meeting in Dannevirke.
- Wed 27<sup>th</sup> Jan – WIFI hosted a BBQ and Pancakes at Woodville Pool. I helped, with other volunteers on the BBQ. It was great to see so many young Woodvillians enjoy the facility.
- Fri 29<sup>th</sup> Jan – Met with Kelly Christensen, Plant & Property Group Contracts Supervisor.
- Mon 1<sup>st</sup> Feb – Tararua Youth Services handed out education/hygiene packs and put on a BBQ at the Woodville Pool. Thanks to both TYS and WIFI for making this happen for our young people.

## WOODVILLE DISTRICTS VISION

Treasurer's report 31 December 2020

<b>Discretionary Fund</b>	<b>Opening Balance</b>			<b>\$ 2,969.42</b>
		Income	Expenditure	
		\$ -	\$ -	
	<b>Closing Balance</b>			<b>\$ 2,969.42</b>

<b>General Working A/c</b>	<b>Opening balance</b>			<b>\$ 36,941.36</b>
		Income	Expenditure	
1/12/2020 JMJ Hill	Honorarium		150.00	
7/12/2020 D. Quinney	WDVL Wire Delivery - Dec**			
4/11/2020 Quality Presentations	Xmas Rosettes		156.12	
18/12/2020 You Hairdressing	Xmas Parade Float 1st Commercial		\$250.00	
18/12/2020 Jude Challies	Xmas Parade Float 2nd Commercial		\$150.00	
18/12/2020 Fonterra	Xmas Parade Float 3rd Commercial		\$100.00	
18/12/2020 Woodville School	Xmas Parade Float 1st Educational		\$250.00	
18/12/2020 Kumeroa School	Xmas Parade Float 2nd Educational		\$150.00	
18/12/2020 Papatawa School	Xmas Parade Float 3rd Educational		\$100.00	
18/12/2020 Noel Cunningham	Xmas Parade Float 1st Community		\$250.00	
18/12/2020 Woodville Library	Xmas Parade Float 2nd Community		\$150.00	
18/12/2020 Woodville Junior Football	Xmas Parade Float 3rd Community		\$100.00	
18/12/2020 Woodville Railway Station	Xmas Parade Railwaystation Management Fee		\$500.00	
18/12/2020 Arena Party Hire	Xmas Parade Bouncy Castle		\$1,825.00	
18/12/2020 Central FM	Mad Hatters - Advertising		\$113.85	
18/12/2020 NZME	Mad Hatters - Advertising		\$545.10	
		\$ -	\$ 4,790.07	
	<b>Closing Balance</b>			<b>\$ 32,151.29</b>

<b>Committed funds</b>				
ongoing	Secretary	Honorarium		900.00
6/01/2021	GST to IRD			5,321.76
ongoing	Delivery - Woodvile Wire			600.00
<b>Total Committed:</b>				<b>\$ 6,821.76</b>

<b>Approved Projects (Balance)</b>	Date Approved:		
Christmas Parade (6,500)	2/06/2020		2538
Christmas Parade - Traffic Management (1,110)	6/10/2020		1100
Community BBQ (2000)	7/07/2020		1860
Mad Hatters (1691.50)***	27/10/2020		100
RSA Remembrance artworks (550)	16/12/2020		550
Website Development (1,200)	4/06/2019		1200
	<b>Total Approved:</b>		<b>\$ 7,348.00</b>

<b>Expected Projects</b>			
Christmas Parade - Contribution in lieu of Traffic Mgmt Persons			1000
Community Picnic	Est. based on 2019		2000
ANZAC	Est. based on 2019		400
Tree sculpture repairs	Verbal Discussion		11500
Recreation and Play Park			
	<b>Total Expected:</b>		<b>\$ 14,900.00</b>

**Accounts to be approved for payment on 1/1/2021**

<b>Total for Payment:</b>	<u>\$ -</u>
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<b>TOTAL AMOUNTS Committed / Approved / Expected / Received:</b>	<u>\$ 29,069.76</u>
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<b>Potential Available General Funds 2020/21</b>	<u>\$ 3,081.53</u>
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<b>Term Deposits</b>	#005	Funds allocated to	Walkway	\$ 11,565.76
	#007	Funds allocated to	Walkway	\$ 9,624.77
	#008	Grant fr Meridian for	Walkway	\$ 5,740.44
	#011	Woodfest profit 2016	for 150 Year celebration	\$ 5,518.43
	#012	Reserved Funds from 2019/20		\$ 15,000.00
		<b>Total funds in reserve</b>		<b>\$ 47,449.40</b>

**Notes:**

\* Items already have budget approval, these notices are for transparency

\*\* Note that this is the publish date not the delivery date

\*\*\* These projects have closed

D.Quinney paid in petrol vouchers Dec

**WOODVILLE DISTRICTS VISION**  
Treasurer's report 31 January 2021

<b>Discretionary Fund</b>	<b>Opening Balance</b>			<b>\$ 2,969.42</b>
		<u>Income</u>	<u>Expenditure</u>	
	<b>Closing Balance</b>	<u>\$ -</u>	<u>\$ -</u>	<b>\$ 2,969.42</b>

<b>General Working A/c</b>	<b>Opening balance</b>			<b>\$ 32,151.29</b>
		<u>Income</u>	<u>Expenditure</u>	
1/01/2021 JMJ Hill	Honorarium		150.00	
6/01/2021 GST to IRD			5,321.76	
25/01/2021 D. Quinney	WDVL Wire Delivery - Jan**		100.00	
27/01/2021 Membership Fees		5.00		
29/01/2021 NZME	Xmas Parade Advertising		246.10	
29/01/2021 Woodville Art and History	Xmas Parade Fire Engine		\$200.00	
29/01/2021 Woodville 4 Square	Community BBQ		\$547.72	
29/01/2021 V.J.Solly	Community BBQ Entertainment		\$100.00	
		<u>\$ 5.00</u>	<u>\$ 6,665.58</u>	<u>\$ 25,490.71</u>

<b>Comitted funds</b>	<b>Closing Balance</b>			
ongoing Secretary	Honorarium		750.00	
10/07/2021 GST to WDV			-102.89	
ongoing Delivery - Woodvile Wire			500.00	
	<b>Total Comitted:</b>		<b>\$ 1,147.11</b>	

<b>Approved Projects (Balance)</b>	Date Approved:			
Christmas Parade (6,500)	2/06/2020	2124.01		
Christmas Parade - Traffic Management (1,100)	6/10/2020	1100		
Community BBQ (1992)	7/07/2020	1275.72		
Mad Hatters (2471.50)	27/10/2020	880.26		
RSA Remembrance artworks (550)	16/12/2020	550		
Website Development (1,200)	4/06/2019	1200		
	<b>Total Approved:</b>	<b>\$ 7,129.99</b>		

<b>Expected Projects</b>				
Christmas Parade - Contribution in lieu of Traffic Mgmt Persons		1000		
Community Picnic	Est. based on 2019	2000		
ANZAC	Est. based on 2019	400		
Tree sculpture repairs	Verbal Discussion	11500		
Recreation and Play Park				
	<b>Total Expected:</b>	<b>\$ 14,900.00</b>		

<b>Accounts to be approved for payment on 1/1/2021</b>				
	<b>Total for Payment:</b>	<b>\$ -</b>		

<b>TOTAL AMOUNTS Comitted / Approved / Expected / Received:</b>	<b>\$ 23,177.10</b>
<b>Potential Available General Funds 2020/21</b>	<b>\$ 2,313.61</b>

<b>Term Deposits</b>	#005	Funds allocated to	Walkway	\$ 11,565.76
	#007	Funds allocated to	Walkway	\$ 9,624.77
	#008	Grant fr Meridian for	Walkway	\$ 5,740.44
	#011	Woodfest "profit" 2016	for 150 Year celebration	\$ 5,518.43
	#012	Reserved Funds from 2019/20		\$ 15,118.36
		Total funds in reserve		<b>\$ 47,567.76</b>

**Notes:**  
 \* Items already have budget approval, these notices are for transparency  
 \*\* Note that this is the publish date not the delivery date  
 \*\*\* These projects have closed  
 D.Quinney paid in petrol vouchers Dec

## **Recreation and Play Park Sub-Committee Report for February 2021**

It was decided that the Recreation and Sub-Committee would continue with its information gathering and building of its presentation to take to Council and the wider Tararua community at the appropriate time. We will be meeting in the very near future and have now the challenge of coordinating with another group to have greater push and support with the original plan. We are excited about the unfolding opportunities and as soon as we are able to disclose the collaboration with the other group we will be announcing all from the roof tops. Please watch this space as we know that you will become as excited and exhilarated as we are.

Cheers

Turia

## **Railway Garden Group Report for February 2021**

Salutation and good wishes to all for the New Year.

We have our ducks in a row for Operation Garden Makeover beginning in the Autumn as reported earlier. I have made contact with people involved with the PD workers and will be able to report availability in later months. In the meantime, we have paint, people and positivity for the changes to come.

Research has shown us that the roses and lavenders, were purchased by WDV, and it is our intention to split them in the autumn and sell them or donate them to other groups in the area for their use and enjoyment.

At this time, we are also very hopeful of sourcing a goodly number of native shrubs at really low cost for the garden landscape.

Again we have full permission from Council, who will also supply us with compost as needed. We are currently looking for a site to have mulch delivered from Tree Scape (Scanpower). They are not permitted to drop off at any publicly accessed areas. Which is understandable. I'm sure we will find a suitable site soon.

You will see the changes being within the month.

Watch this space.

Cheers

Turia

## Woodville Swimming Pool Report

Our Season started slowly as the weather before Christmas was particularly varied with low to moderate temperatures and many overcast and wet days.

The New Year changed all that and we have been overwhelmed with the patronage of our local community as well as Dannevirke neighbours and passing travellers.

This year we have been particularly fortunate to have a great group of life guards, who are great team players and support the principals of our community pool and its activities. They are Melanie Rerei, Senior guard, Abby Bailey, Corbyn Wilson, and Meihana Skipper.

This year our guards were trained at wai splash in Dannevirke and we have formed a working agreement with Philomena, regarding training and personnel swap, which will help future proof both facilities.

We currently use two guards from wai splash on our roster, and besides mentoring our guards, they are providing swimming lessons to our youngsters.

All Staff have indicated a real desire to return next year. We have already signed them on.

We have had swim classes every day from the 11<sup>th</sup> to the 16<sup>th</sup> and from the 25<sup>th</sup> to the 29<sup>th</sup>. These classes were provided free to all local children due to a very substantial donation from the original Wharite swim club, Run by Sue Fryer and her committee, that was active in Woodville many years ago. They were greatly appreciated and we have a list of children wanting lessons next season already.

As part of that donation we have been able to host two BBQ fun days Wednesday the 13<sup>th</sup> when we had over 150 at 5 pm with over 250 for the whole day. This was repeated the following Wednesday the 27<sup>th</sup> with an even better result.

Since the new year we have averaged 50 to 100 people per open day. This is partly due to the high temperatures and the holiday season. It will naturally reduce once school returns and the children take up other activities.

Some of our pool users regularly travel from Dannevirke, as well as other areas during the season to enjoy our outdoor pool and the activities provided. [Some from as far as Masterton are regular users.]

Yesterday we were fortunate to have Jeannie, and her daughter Rosie Whaitiri, from Tararua Youth Services, bring down children from Dannevirke to hold an outdoor games session. They also brought two hairdressers, Keanna Kitto and Jules Booth. sausages for a sausage sizzle, as well as school exercise books etc for those who were in need. Keanna and Jules were non stop for the full three hours.

Another fabulous afternoon of fun in the sun, in the pool and on the equipment.

Jeannie would like to also make a stronger connection and will in the near future bring down older children and teens to challenge and join with our local children and teens for games and learning experiences, Mentoring and Counselling services as well as driving classes etc that will be of benefit to our youngsters. We have welcomed them with open arms. Long may the relationship reign.

On a different note. We are at present seeking contractors for the necessary maintenance work scheduled for the pool. So will also be seeking funding to heat the pool this will enable it to operate for a longer season if that is what the community want. Perhaps opening on weekends in late November and leading up to Christmas.

A representative from each of our community pools went on a training exercise in pool water and filtration management. This proved to be a very good opportunity for us all to meet and share our experiences.

This course was fully paid for by Tararua Districts Council. I personally, found it very helpful. It highlighted the fact that care of the pool is not a seasonal activity but a whole year commitment of at least 4 dedicated hours per week on water maintenance alone.

Thank you for your time

Regards

Malcolm.