

MINUTES OF THE WOODVILLE DISTRICTS' VISION MEETING
Held on Tuesday 3rd May 2022 at 7.00pm, Sports Stadium, Ross Street, Woodville

PRESENT:

Paul Tayler (Acting Chair), Rosie McMillan (Coordinator), Evan Natrass, Ian Daily, John Preston, Councillor Peter Johns, Jenny Lovett, Gaye Parkes

IN ATTENDANCE:

Brooke Carter (DIA), Paul Cocks

APOLOGIES:

Councillor Raylene Treder, Geoff Haglund, Vicky Tomlinson, Brent Tomlinson, Carole Wilton, Leigh-Ann Powell, Janice Wiri

P Tayler moved that the apologies be accepted.

R McMillan/Carried

CONFLICTS OF INTEREST:

No new conflicts of interest were noted regarding the items noted on the agenda.

MINUTES:

P Johns moved minutes from the general meeting held on 5th April 2022 be taken as read.

J Preston/Carried

MATTERS ARISING FROM PREVIOUS MINUTES:

I Daily noted his disappointment in WDV supporting Pahiatua Pool Committee for their application to the Meridian Fund. He thought that WDV should have consulted the Woodville Pool Committee. Councillor Johns pointed out that it was only a letter of support, there was no funds granted, that was up to Meridian.

Amendments:

Under Councillor Update - amount noted under walkway fund – a '0' should be added so it reads "There is \$250,000 factored..... "

Under Pahiatua Swimming Pool Project - correction of E Natraass to E Natrass.

ACTION POINTS:

Action points updated as per attached.

EXECUTIVE MEETING MINUTES:

P Tayler noted only one set of minutes is tabled, the second set will be typed up and presented at the next general meeting.

P Tayler moved the Executive minutes are received.

R McMillan / Carried

CORRESPONDENCE:

E Natrass noted recent consultation with TDC on the Play, Active, Recreation and Sport Strategy.

A meeting was held with Leah Sole (TDC/Sport Manawatu) and David Allen, a consultant re establishing and supporting sporting groups within the community. It was noted that there was no community meeting held in Woodville, but in the three other main centres.

I Daily moved that WDV send a letter of complaint to TDC re no meeting in Woodville for the consultation process on the Play, Active, Recreation and Sport Strategy. J Preston/Carried

P Tayler noted a letter from S Keen- ACC - Advising of Mental Health Services (from Red Cross) Online Webinar. The meeting discussed possible options to identify local people/groups to participate - noting 20 people were required.

P Johns moved that the Executive Committee investigate potential candidates, and seek advice from the community re possible candidates. E Natrass / Carried

FINANCE REPORT:

P Tayler noted the financial report. He confirmed that there are enough funds within the Gym 'line' incoming to cover the outgoings for the lease of the building.

Consideration needs to be given about putting funds aside for the 150yrs Woodville Celebration.

P Tayler moved the report be accepted.

I Daily/Carried

CHAIR'S REPORT:

P Tayler gave a verbal report update. He noted V Tomlinson's resignation as Chair at the last meeting. He noted that there are now a number of vacant roles. P Tayler noted that it was important for the Executive Committee, and the wider community, to consider who could fill the roles. P Tayler noted that the Executive Committee are talking about running a Special General Meeting to fill the roles, noting that the Annual General Meeting is in August. The meeting discussed possible individuals filling roles and the processes going forward.

P Tayler moved his report be noted.

R McMillan/Carried

COUNCIL REPORT:

Councillor Johns noted nothing major to update for Woodville this month. He did note that the Council are working through a strategy consultation process re 'how people see the Tararua District in 30 years' time.' The information will feed into the new District Strategy.

He gave an update on the Three Waters reform.

GENERAL BUSINESS

Ongoing Arrangements

P Tayler noted that V Tomlinson has been co-opted onto the Executive Committee to provide support with administration and to continue being lead on the Community Initiatives Projects.

The meeting closed at 7.55pm.

Woodville Districts' Vision – ACTION LIST	As at: 3 May 2022
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#	Date of Meeting	Action	Owner	Due Date	Status/Update
1	7/7/2020 3/11/20	Clarification is sought from Richard Taylor, Governance Manager regarding honorary payments .	V Tomlinson	June 2022	Chair and Treasurer to follow up. Chair and Treasurer agreed to defer until constitution has been finalised.
9	7/7/2020 6/10/20 3/11/20 1/12/20 5/4/22	Induction Pack for new members to cover historic items and ongoing projects.	V Tomlinson	Ongoing June 22	Chair and Secretary to produce. A draft has been produced. To be edited before circulating to members for review On hold till some historic issues are resolved. If new Constitution is voted in at SGM (6/4) then only awaiting resolution of historic issues, which currently sit with TDC.
16	4/8/2020 6/10/20 3/11/20 1/12/20 6/4/21 1 Feb 22	Mayor to investigate whether Chorus boxes can be painted.	Mayor V Tomlinson	 2021 June 22	Noted in TDC meeting. It is not a Chorus box; it belongs to Scanpower. L Gray-Stuart to make enquiries. Permission has been granted to paint boxes, in consultation with Scanpower. Chair to contact Scanpower to get details. Chair has spoken with Scanpower and they are happy for the box to be painted, in consultation with them. Chair suggested a competition with local school children. Matter to be further discussed in 2021. V Tomlinson moved that this item is managed by the Events Team. Second T Brackenbury/Carried Chair advised that a competition will be run for school children to enter ideas of what to paint the box. Due May 2022
25	2/2/21 2/3/21	Recycling Centre Woodville: Continued investigations into possible options of either moving it or reducing the disturbance to visitors using the camping grounds.	V Tomlinson	March 21	The Chair noted that options were still being considered and a possible interim solution, which she will be discussing with Council staff, is signage and or a gate to restrict the hours people can use the glass recycling section.

#	Date of Meeting	Action	Owner	Due Date	Status/Update
	4/5/21 6/7/21 3/8/21 5/10/21		Mayor Collis	TBA 6 July 21 Ongoing July 2022	On hold until TDC trial is complete Woodville Recycling Centre: There is some confusion regarding the black glass bins used in a trial. Some were taken away and some were left. Mayor Collis agreed to investigate and provide clarity. 3/8: V Tomlinson advised update re bins, as per the flyer handed out to those who still had bins. All were collected. Work continues on recycling options. 5/10: Cnr Treder confirmed that there will be an update in July 2022.
27	4/6/21 4/6/21 7/12/21	Concept Tree Sculpture: With the return of the concept tree sculpture, the Chair asked members to think, over the next month, where an appropriate place is to house it permanently, given it is a WDV asset.	ALL	May 21 Dec 21 Feb 22 March 22 April 22 June 22	4/5: Discussion held. The Chair to approach the Medicine Depot to see if they are happy to display the tree until a permanent/semi-permanent home is agreed upon. This venue gives members of the public access to view it. 1/6: Tree is now at Medicine Depot till further notice. Review to be done in six months of location. 7/12: Letter to be written to Art and History asking if they would like to host the tree for a while. P Johns confirmed the artist was Deidre Powell. 1/2/22: Action not undertaken, now due in March. 1/3: Action to be undertaken via email as Gallery now closed till further notice. 5/4: As per above.
35	3/8/21 2/11/21 7/12/21 1/3/22	Tree Sculpture: Removal of tree:	WDV Exec	Nov 21 Feb 22 Mar 22	M Stuart advised that he was still awaiting an updated quote as the main person was currently away. Chair to follow up. Resolution required. As per Exec Mtg minutes discussion took place at general meeting. The decision was voted on and carried to dispose of the tree due to the uneconomic nature of repair. Please see minutes for full notes.

#	Date of Meeting	Action	Owner	Due Date	Status/Update
				<p>April 22</p> <p>June 22</p>	<p>J Preston to seek a letter from member of public in Woodville who is interested in tree. V Tomlinson also to seek written confirmation of another offer to take the tree away.</p> <p>J Preston confirmed he had not received any letter of confirmation. V Tomlinson confirmed she had from an interested party. Will forward to Exec for final decision.</p> <p>5/5: E Natrass now working through offers received regarding the Tree.</p>
36	3/8/21	WDV Website/s: Work required on WDV website.	WDV Exec	<p>Oct 24</p> <p>April 22</p> <p>June 22</p>	<p>5/10: The Chair noted this will be an item for the new Executive Team to discuss going forward.</p> <p>1/3: As per Exec Minutes, investigatory work is underway to find a new website platform. Funds already available to assist with upgrade. Will investigate quotes and bring back to April meeting.</p> <p>5/4: Will wait now to see if new constitution is past, as that will affect website design/decisions.</p>
39	5/4/22	Business Forum: D Henman to work with WDV Exec and TDC to form a Woodville Business Group.	Exec/D Henman	June 22	

WOODVILLE DISTRICTS VISION

Treasurer's report 30 April 2022

Discretionary Fund	Opening Balance	Income	Expenditure	<u>\$ 14,943.67</u>
		\$ -	\$ -	
	Closing Balance			<u>\$ 14,943.67</u>

General Working A/c	Opening balance	Income	Expenditure	<u>\$ 64,951.74</u>
4/04/2022 TARARUA DISTRICT COU	Hall Hire-General		\$42.00	
4/04/2022 TARARUA DISTRICT COU	Hall Hire-General		\$28.00	
4/04/2022 TARARUA DISTRICT COU	Kidz Club-DIA		\$16.00	
4/04/2022 TARARUA DISTRICT COU	Kidz Club-DIA		\$14.00	
4/04/2022 Gym		\$100.00		
4/04/2022 Gym		\$100.00		
4/04/2022 Gym		\$100.00		
4/04/2022 Gym		\$40.00		
4/04/2022 Gym		\$40.00		
4/04/2022 Gym		\$70.00		
4/04/2022 Gym		\$5.00		
6/04/2022 Gym		\$100.00		
12/04/2022 Gym		\$100.00		
12/04/2022 Gym		\$170.00		
13/04/2022 Gym		\$60.00		
13/04/2022 K/H ED TRUST	Grant-Kumeroa Com Pool		\$1,000.00	
13/04/2022 NZME Publishing	Advertising-General		\$174.93	
14/04/2022 Gym		\$30.00		
14/04/2022 Gym		\$30.00		
14/04/2022 Woodville Recreation	T Gym Sport-Evnt Centre Lease		\$433.33	
26/04/2022 Gym		\$20.00		
26/04/2022 Gym		\$50.00		
29/04/2022 Gym		\$60.00		
29/04/2022 K J Mitre 10	DIA-Com Garden		\$20.16	
29/04/2022 K J Mitre 10	DIA-Com Garden		\$114.35	
29/04/2022 V G Tomlinson	Honorary-Chair Vicky		\$1,500.00	
29/04/2022 N NGAMETUA-SMITH	Honorary-Secretary Nicola		\$600.00	
29/04/2022 TARARUA DISTRICT COU	Kidz Club-DIA		\$26.60	
	Closing Balance	<u>\$1,075.00</u>	<u>\$3,969.37</u>	<u>\$ 62,057.37</u>

Committed funds (Including GST)

ongoing	Secretary	Honorarium		\$1,050.00
ongoing	Treasurer	Honorarium		\$1,800.00
ongoing	Chair	Honorarium		\$500.00
	5/07/2022	GST to IRD		\$331.76
ongoing	Event - 1950's Refund	Event - 1950's Refund		\$30.00
ongoing	DIA Community Initiative - Kidz Club			\$1,447.21
ongoing	DIA Community Initiative - Community Garden			\$209.88
ongoing	DIA Community Initiative			\$11,500.00
complete	WDV Community Initiative - Gymnastics			\$0.00
reserved	Com Garden Grant			\$3,000.00
reserved	Rippa Rugby			\$30.00
reserved	Gym Fees		\$4,452.38	\$4,452.38
ongoing	Lease Gym Area until 17/1/2023 (No GST)		\$3,466.64	\$0.00
Total Committed:				\$24,351.23

Note: The Gym Fees, less GST, are used to pay the Lease of the Gym area.
The Gym Fees are required to be reserved in order to pay the Lease of the Gym area.

Approved Projects (Balance)

	Date Approved:		
Recreation and Play Park (1000)	2/02/2021	1000	
Website Development (1,200)	4/06/2019	1200	
Events 21/22	4/05/2021	1981.51	
Anzac	7/04/2022	450	
Total Approved:			\$ 4,631.51

Expected Projects

Tree sculpture repairs	Verbal Discussion	8336.92	
Draft WDV Annual Budget		9549.18	
Total Expected:			\$ 17,886.10

Accounts to be approved for payment on 3/5/2022

TDC	Hall Hire	32.00	
Total for Payment:			\$ 32.00

TOTAL AMOUNTS Committed / Approved / Expected / Received:

\$46,900.84

Potential Available General Funds 2021/22

\$ 15,156.53

Term Deposits	#008	Grant fr Meridian for	Walkway	\$	5,787.89
	#011	Funds allocated to	150 Year celebration	\$	5,607.64
Total funds in reserve				\$	11,395.53

Notes:

* Items is for a reimbursement

If your koha is an unconditional gift you do not have to pay GST on it.
An unconditional gift is a voluntary payment to a non profit body that does not benefit the payer or giver in the form of goods or services.

MINUTES OF THE WOODVILLE DISTRICTS VISION EXECUTIVE MEETING
Held on Thursday 7th April 2022, 7.00pm, Anglican Church Hall

PRESENT:

Geoff Haglund (Treasurer), Rosie McMillan (Coordinator), Paul Tayler (Deputy Chair and Acting-Chair), Janice Wiri, Evan Natrass

APOLOGIES:

None

Discussion of Committee Involvement

The group discussed their motivations and aspirations for being involved in WDV. Each member has something to offer and their own set of skills that they want to bring to the various actions and responsibilities of the committee.

Correspondence

Email from Nikki O'Leary - NZME re ANZAC Feature in Bush Telegraph

The Executive discussed the offer to pay for our name on a poppy in the Bush Telegraph. It was agreed that this provided very little for WDV in return for the \$50 fee and that our funding would be better spent elsewhere.

Email from Leah Sole - Sport Manawatu re Tararua Sports Awards 2022

The Executive discussed the request for someone from WDV to be on the judging panel. Evan volunteered to represent WDV in this role.

ACTION: E Natrass to reply to Leah's email (was forwarded to the committee by Vicky 1st April 2022)

Bank Account Signatories

The Executive discussed that we are presently operating with only Geoff and Vicky as signatories (currently in the process of getting Paul added). We are at risk of not being able to make payments now that Vicky has resigned as Chair.

G Haglund moved that WDV ask Vicky to continue as approver of internet banking transactions temporarily until Paul is set up

P Tayler/Carried

Administration Assistance

The Executive discussed the need for admin assistance while we seek a nomination to fill the secretary role. We discussed needing to co-opt in an admin role

P Tayler moved that WDV ask Vicky to temporarily support WDV with admin services

J Wiri/Carried

WDV Website

The Executive continued discussion on the need for a website. This should incorporate email addresses for WDV. Should utilise the new name (agreed as part of the new constitution) for the domain name.

ACTION: P Tayler to investigate options and costs to report back to the next executive committee meeting

Chair role and responsibilities

The Executive discussed Vicky's resignation from the role of Chair and listed several items that the deputy chair should receive handover for.

ACTION: P Tayler to meet with V Tomlinson to receive a handover of roles and responsibilities

Matariki Festival

The Executive discussed Matariki and the possibility to co-opt to Catherine to organise this year's event in place of the WDV Committee organising.

ACTION: R McMillan to contact and discuss with Catherine

Events Committee

Executive discussed the organising of events and agreed that we should put on the agenda for next month's members meeting to gauge interest from the membership in forming an events committee.

Tree Sculpture

The Executive discussed the sale of the remains of the sculpture tree and the need to receive the offer that has been discussed

ACTION: E Natrass to contact proposed purchaser and bring details of offer to next meeting to discuss

ANZAC Day

The Executive discussed ANZAC day and WDV involvement

P Tayler moved that WDV order a wreath up to the value of \$150

G Haglund/Carried

G Haglund moved that WDV provide up to \$300 for ANZAC morning tea

R McMillan/Carried

ACTION: R McMillan order a wreath and to contact the girl guides about providing the morning tea

Honorarium Payments

The Executive discussed honorarium payments.

P Tayler moved that WDV offer to make partial honorarium payment to Nicola (resigned secretary) based on the months she was secretary at \$150 per month up to maximum of \$750

G Haglund/Carried

ACTION: G Haglund to contact Nicola to see if she wants payment and if so make the payment

G Haglund moved that WDV pay Paul the Chair honorarium for the time he spends as acting chair

J Wiri/Carried (P Tayler abstained)

ACTION: P Tayler to contact Vicky about payment of honorarium for her time as Chair

Meeting closed at 8.36pm

The next Executive meeting will be 7pm Tuesday 19th April 2022 at the Anglican Church Hall