

MINUTES OF THE WOODVILLE DISTRICTS' VISION (WDV) MEETING
Held on Tuesday 6 July 2021 at 7.00pm, Supper Room, Stadium, Woodville

PRESENT:

Vicky Tomlinson (Chair), Jane Hill (Secretary), Geoff Haglund (Treasurer), Rosie McMillan (Coordinator), Chris Archer, Ian Daily, Denise Henman, Merrill Hoare, John Preston, Denise Quinney, Malcolm Stuart, Janice Wiri

IN ATTENDANCE:

Mayor Tracey Collis, Brooke Carter, Department of Internal Affairs

APOLOGIES:

Kari Gray, Bruce Hutton, Kevin McIntyre, Jo Field, Brent Tomlinson, Turia Brackenbury, Stephanie and Peter Bonser

V Tomlinson moved the Apologies be accepted

M Hoare/Carried

ITEMS NOT ON THE AGENDA:

Nil

CONFLICTS OF INTEREST:

No new conflicts or potential conflicts of interest registered.

MINUTES:

The June meeting minutes were tabled. **V Tomlinson moved** the minutes be taken as read

J Wiri/Carried

MATTERS ARISING:

Nil

ACTION LIST: (updated as per the attached)

No. 29: Water tanks: Woodville Art + History have stated that they do not require the tank situated behind the Lindauer Gallery. **V Tomlinson moved** it be re-sited to the "Police" community garden

C Archer/Carried

It will be kept on the Asset Register with a note of its location. **Closed**

No. 30: The Anglican Church Vestry has decided not to allow WDV meetings in the Holy Trinity Hall unless another situation similar to Covid Alert Level 2 ensues. **Closed**

Executive Report:

V Tomlinson tabled the report and **moved** it be taken as read

J Preston/Carried

CORRESPONDENCE:

Nil

REPORTS:

Treasurer:

Accounts for payment: Previously approved Event Team expenditure and Garden Initiative - reimbursement to V Tomlinson for using her credit card (as WDV does not have one) totalling \$1,198.45; Bush Telegraph advertising (Volunteer Week) \$297.50; community meeting hall hire \$112.00. **G Haglund moved** payment of these accounts

M Stuart/Carried

V Tomlinson mentioned that new tables for the stadium have been purchased and named.

G Haglund noted that Café 88 reimbursed WDV \$540.00 for hall hire for the school holiday event.

G Haglund moved the report be received

M Stuart/Carried

Chair's Report: (attached)

V Tomlinson mentioned the success of the inaugural Mid-Winter Matariki/Light Festival, at which the new Woodville slogan prize winner was announced, the slogan being "All Good in the Wood".

V Tomlinson noted she had attended a presentation by Neen Kennedy (of Sustainable Ewe) (via Tararua REAP) on sustainable living.

She noted one great product Neen had created was an affordable Bokashi compost bin (made from buckets that were just heading to the landfill). She noted that this work would link in great with the Community Garden and Beautification team's work.

V Tomlinson moved her report be tabled and read

C Archer/Carried

Council:

With Councillor Peter Johns being absent Mayor Tracey Collis reported and answered questions.

- Council has loaned \$1M for the new Pukaha Mt Bruce Education Centre.
- Council discussed WDV's proposed changes to the discretionary grants and Mayor Collis offered suggestions based on the experiences of other groups.
- Maori wards: The name for this is Tamaki nui-a-Rua, which translates to Tararua District. M Stuart asked why Councillor Johns had not consulted with the community he represents before voting on the Maori wards. Mayor Collis explained that there was insufficient notice, however, there will be a consultation period for communities to have their say.
- This year is the time for reviewing of Council's representation arrangements. Consultation on this will be publicly notified.
- Building consents statistics will be made publicly available every month to provide more accurate information regarding town/regional growth.
- Solid waste: Council's contractor for kerbside recycling/collection has raised its fee so Council has changed the kerbside service to fortnightly instead of weekly. M Hoare stated that she, and others, was not aware that kerbside collection has been available. Mayor Collis asked whether she had received a Welcome Pack, as it is mentioned in that. She said she had not received one. J Hill said that, as a tenant, she had not received one either. V Tomlinson said that welcome packs will be available at the Welcome to Woodville event on 18 July.
- Woodville flats: Council is taking the opportunity to renovate the flats when they are empty. Some occupants are not happy to have this done while they are living there, so they will not be renovated while occupied.
- Rates increases have been struck with an overall average increase of 9.44%. Part of this increase will enable more funding for community development.
- Three Waters: Council will not make a decision until they have consulted with the community. Mayor Collis has written to the Government to express her displeasure at the advertising campaign for the three waters reform, as she feels it is not accurate, and more discussion needs to be entered into.
- M Hoare asked about stormwater, etc. and how Council is planning to meet the needs of growth. Mayor Collis replied that Council is developing a growth strategy, however, stormwater is a new area for Council to consider increasing funding. M Hoare also mentioned that stormwater is not available at her property even though she pays for it. Mayor Collis agreed to look into it.
- M Hoare asked what Council is doing about rodent control, namely rats. Does Council provide rat traps. Mayor Collis advised notifying Council, and she is liaising with a local pest-free group. V Tomlinson suggested that Woodville not rely on Council for funding pest control but look at other funding possibilities.
- J Preston asked whether Council is doing a review of community boards, looking at this as part of the representation review. Mayor Collis replied that WDV is funded per head of population whereas a community board is elected by its community and funded differently, and now is the time to have that discussion with WDV.
- V Tomlinson asked about the attendance of the Mongrel Mob at the last Council meeting. Mayor Collis replied that the Mongrel Mob requested an opportunity to talk to the community about what they are doing within the community. Mayor Collis noted she had repeated her comments to the Mob about intimidation, drugs and fighting connected with gangs bringing stress to others in the community. However, they are "our people" and part of the community.

Woodville Recreation and Play Park (WRAP) Quarterly Report (Verbal Report):

M Stuart reported that T Brackenbury has been in discussions with various groups including Council personnel, and preparing paperwork for a presentation to Council. She and Malcolm are also attending a seminar this week run by Palmerston North Council on connecting with the community. First aid courses are also being looked into. Full report to come next month.

First Aid Course/Civil Defence:

V Tomlinson attended the latest Civil Defence meeting at which there was good discussion. One of the main points was the need for a first aid course for leaders of new community groups and key people within Woodville. **V Tomlinson moved** that WDV fund a first aid course (cost to be confirmed)
J Preston/Carried

Woodville Signage:

The new town/region signs are still under development and waiting for mock-ups to be finished.

D Henman mentioned a problem with the New Zealand Transport Agency (NZTA) electronic sign positioned at the eastern end of Woodville, that it is confusing for people travelling from Hawke's Bay through to Palmerston North. R McMillan brought up the lack of information for locals regarding whether or not Saddle Road is open. V Tomlinson sought confirmation/agreement from the meeting to write to NZTA about these matters. **(New Action Point)**

Community Development Initiatives:

V Tomlinson reminded members that members of the community do not have to be WDV members to be involved with the Community Initiatives. She noted the main drive was for social connections to be formed and that would then assist with building a resilient community, which would benefit everyone in the long term.

V Tomlinson moved that reserved funds that are currently on term deposit No.12 be transferred towards another community initiative, as WDV is required to make a contribution alongside Department of Internal Affairs funding
J Preston/Carried

Reporting Schedule:

Following on from last month's decision to stagger reporting from the sub-teams, the Executive Committee has reviewed and constructed a reporting schedule so that all sub-team members know when they are due to report to the general meeting. The reporting schedule will be circulated to members.

Discretionary Grant Process:

The Executive Committee has reviewed the forms for applying for and reporting on discretionary grants. Copies of the amended forms were passed to members for their perusal and a decision to accept and/or make more changes will be made next meeting.

Also, a decision will be made as to how many times per year applications will be invited. Brooke Carter offered a helpful suggestion from her experience working at Palmerston North City Council.

Beautification Report (Verbal Report):

The main street and railway gardens teams as well as the walkway team have been combined to become the 'Beautification Team'.

M Hoare briefly reported on the main street gardens and stated that Kelly Christensen has confirmed that funding will be part of what is presented with Council budget approval, and there has been a plan for organising replanting with the contractor to do the work in stages.

M Hoare asked whether progress on the community garden will be reported at WDV general meetings. V Tomlinson replied that this information will be in her Chair's monthly report, along with other community initiatives until they are up and running fully, when there will be regular reporting like the other team.

Tree Sculpture:

The Executive is waiting to hear back from Chris Chapman, Group Manager - Infrastructure and also from Ngati Kahungunu regarding storage on their property. However, Mayor Collis said that Council staff do not have time to help with something that is WDV's responsibility. V Tomlinson will discuss with Council staff with a view to taking back responsibility and moving on with the repairs.

The meeting closed at 9.16pm.

Next meeting: Tuesday 3 August 2021 at 7.00pm

Signed:
Chair

Signed:
Secretary

Woodville Districts' Vision – ACTION LIST	As at: 6 July
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#	Date of Meeting	Action	Owner	Due Date	Status/Update
1	7/7/2020 3/11/20	Clarification is sought from Richard Taylor, Governance Manager regarding honorary payments .	V Tomlinson	TBA	Chair and Treasurer to follow up. Chair and Treasurer agreed to defer until constitution has been finalised.
3	7/7/2020 6/10/20 3/11/20	A working party be established so the Society can move forward and lay the groundwork for a new constitution and community committee that is dynamic and engages with the community.	M Hoare/V Tomlinson	Ongoing Ongoing	4/8: Discussion/decision on the constitution be held over to AGM. AGM: Chair of AGM advised that the 2018 constitution will be adhered to, after she took advice from CE of TDC and Governance Manager. 1/9: Working group to be reformed. The working group will follow the correct process going forward. V Tomlinson update: two meetings have been held; progressing well. New members invited. The new constitution will be circulated for discussion before holding a Special General Meeting to registering.
9	7/7/2020 6/10/20 3/11/20 1/12/20	Induction Pack for new members to cover historic items and ongoing projects.	V Tomlinson	Ongoing	Chair and Secretary to produce. A draft has been produced. To be edited before circulating to members for review On hold till some historic issues are resolved.
16	4/8/2020 6/10/20 3/11/20 1/12/20	Mayor to investigate whether Chorus boxes can be painted.	Mayor V Tomlinson	 2021	Noted in TDC meeting. It is not a Chorus box; it belongs to Scanpower. L Gray-Stuart to make enquiries. Permission has been granted to paint boxes, in consultation with Scanpower. Chair to contact Scanpower to get details.

#	Date of Meeting	Action	Owner	Due Date	Status/Update
	6/4/21				Chair has spoken with Scanpower and they are happy for the box to be painted, in consultation with them. Chair suggested a competition with local school children. Matter to be further discussed in 2021. V Tomlinson moved that this item is managed by the Events Team. Second T Brackenbury/Carried
18	4/9/2020 6/10/20 3/11/20 2/3/21 4/5/21	Street Speakers – discussions with Eric Bodell (Radio Woodville) and business owners required.	V Tomlinson T Brackenbury	29/9/2020 Ongoing March 2021 Aug 21	Chair attended Radio Woodville meeting and discussed with members. Chair contacting business owners. Deferred to next meeting. Chair recommended deferring until next year as some business owners are not in favour and new business owners are coming in. V Tomlinson moved deferring to early 2021 Second: J Preston Carried Item discussed at meeting. (Noted in minutes) V Tomlinson moved that this is now taken up by Events Team. Committee agreed. T Brackenbury volunteered to follow up. T Brackenbury noted that the Events Team has now taken up this action.
21	4/9/2020 6/10/20 3/11/20	Gym Equipment in Square requires maintenance. A Chapman to be approached for assistance.	V Tomlinson	6/10/2020 2021	No action yet. Ongoing discussions. V Tomlinson moved that the gym equipment be delegated to the Recreation and Play Park Sub-Committee Second: M Stuart Carried
24	6/10/20	Invitation to Colin Yonge and team to WDV meeting	V Tomlinson	4/12/20	Replied: suggested December's meeting. Waiting for response.

#	Date of Meeting	Action	Owner	Due Date	Status/Update
	3/11/20 4/12/20 2/2/21 2/3/21 4/5/21			Feb 21 March 21 May 21 TBA	Chair to meet with C Yonge. Report to come next meeting. Chair confirmed C Yonge will attend 2021 meeting as the feasibility study has just got underway (funded by Council). Chair advised C Yonge will attend the March meeting as the feasibility into the walkway was not yet finished. Chair advised that C Yonge is now leaving the Council, but also the study was not completed. M Maxwell from Council will present once report is completed, most likely May. 4/5: The Chair noted that the feasibility study has now been put on hold by the Council as Councillors discuss it further. Mark Maxwell will update the Chair in due course.
25	2/2/21 2/3/21 4/5/21 6/7/21	Recycling Centre Woodville: Continued investigations into possible options of either moving it, or reducing the disturbance to visitors using the camping grounds.	V Tomlinson Mayor Collis	March 21 TBA 6 July 21	The Chair noted that options were still being considered and a possible interim solution, which she will be discussing with Council staff, is signage and or a gate to restrict the hours people can use the glass recycling section. On hold until TDC trial is complete Woodville Recycling Centre: There is some confusion regarding the black glass bins used in a trial. Some were taken away and some were left. Mayor Collis agreed to investigate and provide clarity.

#	Date of Meeting	Action	Owner	Due Date	Status/Update
27	4/6/21 1/6/21	Concept Tree Sculpture: With the return of the concept tree sculpture, the Chair asked members to think, over the next month, where an appropriate place is to house it permanently, given it is a WDV asset.	ALL	May 24 Dec 21	4/5: Discussion held. The Chair to approach the Medicine Depot to see if they are happy to display the tree until a permanent/semi permanent home is agreed upon. This venue give members of the public access to view it. 1/6: Tree is now at Medicine Depot till further notice. Review to be done in six months of location.
28	6/4/21 1/6/21 6 July 21	Plaque for Sean Burgess: The Chair to discuss with family and Council regarding a plaque for the seat outside the flat Sean use to live in.	V Tomlinson	May 24 1 June 21 6 July 21	4/5: Mrs Burgess is agreeable to the suggestion but wants the community to decide on it. V Tomlinson moved WDV obtain a quote G Parkes However, it was suggested that a quote is not necessary as the cost should be minimal. V Tomlinson amended her motion to obtain a plaque in memory of Sean Burgess from a local supplier up to the value of \$250 T Brackenbury/Carried 1/6: Chair advised that local Jeweller was happy to make the plaque up. Wording required. The Chair confirmed the plaque would be ready in August for attachment to the bench.
31	4/5/21 (added 1/6/21)	Notice Board: The Events Team to seek quotes for a sign, which will be hung on the fence of Woodville Animal Welfare.	Events Team	July 21	A quote has been received from Potter Interior Systems for a 1.2m x 2m safety glass noticeboard – \$1,100.00 plus GST (not including installation). V Tomlinson moved acceptance of the quote C Archer/Carried Chair to arrange for installation.

#	Date of Meeting	Action	Owner	Due Date	Status/Update
32	1/6/21	Review of Discretionary Grant forms and info: The Executive Team to review the Discretionary Grant forms and processes/information and bring back to general meeting.	Exec Team	July 21 Aug 21	On agenda for July mtg. 6/7: The Executive have revised the Discretionary Grant form – tabled at meeting. Members to review and bring back any comments in August meeting.
33	6/7/21	Rose Garden: Discussion regarding watering the rose gardens: B Hutton has been hand-watering the garden and is happy to continue, or WDV to install underground irrigation or a hose. M Hoare mentioned that TDC is responsible for maintaining the rose garden and this has not been kept up to date. M Hoare (Beautification Team) to email Kelly Christenson.	Beatification Team	Aug 21	
34	6/7/21	NZTA Signs: WDV to write to NZTA re their digital signs and lack of clarity and not good positions.	WDV Exec	Aug 21	

MINUTES OF THE WDV EXECUTIVE COMMITTEE

Held on Tuesday 22 June 2021 at 11.00am

Café 88, Vogel Street, Woodville

PRESENT:

Vicky Tomlinson (Chair), Jane Hill (Secretary), Geoff Haglund (Treasurer), Rosie McMillan (Coordinator)

APOLOGIES:

Nil

Volunteer Awareness Week:

After email discussion with the Executive, V Tomlinson had placed a quarter-page ad in the Bush Telegraph which was intended mainly to thank volunteers (as it was Volunteer Awareness Week), but also to introduce the new event which will replace Mad Hatters Day. However, it was not printed as outlined (from the Bush Telegraph). Instead, the poster was given a quarter page and the text was printed separately. V Tomlinson will contact Steve Carle (Editor, Bush Telegraph) to discuss the unrequested changes to find out the process to ensure it doesn't happen again.

Woodville Wire:

At the last general meeting members voted to end postal deliveries of the town newsletter and instead distribute them to various Woodville retailers. Almost every retailer was in favour, although some will require small plastic stands to put either on their counter or on the wall of their shop.

Denise Henman, Salvation Army Family Store, contributed five stands from the store in return for a donation to the shop. **V Tomlinson moved** WDV donate \$20 in exchange for the stands

R McMillan/Carried

Several more stands will be needed to accommodate some of the other retailers. V Tomlinson to make the purchase online for a total of \$156.24. **J Hill moved** that WDV purchase eight similar plastic stands

G Haglund/Carried

Since Paul Tayler has joined the Woodville Wire team, J Hill has produced a Policies and Procedures document. This was presented to the Executive Committee.

Events Payments:

The Executive had a discussion regarding payment for WDV teams (Events Team and Community Garden Initiative etc) and agreed on a process for authorising expenditure. Members of the relevant teams are to sign off on expenditure before coming to an Executive Meeting or general meeting for approval for payment by the Treasurer.

Community Discussion Result:

The initiative that came out of the latest discussion is a "SHIMME" Shed a "She/Him/Me Shed" to provide a venue for many activities, which may include art, crafts, woodworking, social gatherings, etc.

WDV is also waiting on the Ministry of Education regarding plans for the heritage building on the Woodville School grounds, as this would provide the ideal venue for the community.

All the ideas/suggestions/requests will be taken to the July general meeting for discussion.

Discretionary Grants Forms:

J Hill has amended the formatting of the Discretionary Grants application form and the reporting back form. V Tomlinson will make initial draft changes, as per the last general meeting, for the Executive to consider, before taking back to the July meeting.

Monthly Reporting Schedule:

V Tomlinson presented a draft reporting schedule, as per discussions at the last general meeting, to 'stagger' regular reporting from teams. Executive Members to review and discuss at next meeting.

It was discussed and agreed that this would also be a good way of keeping track of report backs from Discretionary Grant applications, that are successful.

The meeting closed at 12.20pm.

MINUTES OF THE WDV EXECUTIVE COMMITTEE
Held on Tuesday 1 July 2021 at 4.00pm
20 Ross Street, Woodville

PRESENT:

Vicky Tomlinson (Chair), Jane Hill (Secretary), Geoff Haglund (Treasurer), Rosie McMillan (Coordinator)

APOLOGIES:

Nil

Discretionary Grants Forms:

V Tomlinson thanked J Hill for updating the discretionary grant form format. The team worked through the proposed amendments, which aimed to make the form more easily understood. It was noted that the form, if agreed by a WDV general meeting, will be updated again once the new constitution has been finalised. Agreed changes are as follows:

- 1) The email address for sending in applications should be wdvdistrictsvision@gmail.com not the Secretary's personal email address.
- 2) "Event(s)" to be added to broaden the scope of granting funds.
- 3) Remove No. 5. "...applications must be accompanied by a balance sheet...". Replace with: "Please provide evidence of your organisation's principal functions, i.e. printout of your mission statement/vision statement/constitution."
- 4) Add: "Please provide a bank account name and number."
- 5) Add: "How many members/volunteers are in your organisation?"

Amended form to be tabled at July's general meeting.

Reporting Schedule:

The team agreed to present the reporting schedule at July's general meeting.

The meeting closed at 4.50pm.

WOODVILLE DISTRICTS VISION

Treasurer's report 30 June 2021

Discretionary Fund	Opening Balance	\$	12,595.28
	<u>Income</u>		
11/06/2021 Girl Guides			3,000.00
	<u>Expenditure</u>		
	\$	-	\$ 3,000.00
	Closing Balance		\$ 9,595.28

General Working A/c	Opening balance	\$	61,978.48
	<u>Income</u>		
1/06/2021 JMJ Hill	Honorarium		\$150.00
2/06/2021 Café 88	Hall Hire *	540.00	
4/06/2021 Ann-Marie Hapuku	Kidz Club DIA		\$170.07
4/06/2021 D. Quinney	WDVL Wire delivery - June**		\$100.00
4/06/2021 GCV Engineering	Xmas Lights		\$494.50
18/06/2021 NZME	Advertising		\$163.26
30/06/2021 V G Tomlinson (R)	Community Garden		\$13.23
30/06/2021 Salvation Army	Display Stands W.Wire		\$20.00
30/06/2021 V G Tomlinson (R)	Events - multiple		\$49.98
30/06/2021 V G Tomlinson (R)	Events - Comm Disc		\$80.00
30/06/2021 V G Tomlinson (R)	Events - Matariki		\$100.00
30/06/2021 K. Jennings Jewellers	Plaque		\$130.00
30/06/2021 V G Tomlinson (R)	Display Stands W.Wire		\$156.24
30/06/2021 V G Tomlinson (R)	Community Garden		\$200.00
30/06/2021 C Oosthuizen Girl Guides	Events - Comm Disc		\$500.00
30/06/2021 V G Tomlinson (R)	Tables for Stadium		\$599.00
	<u>Income</u>	\$	540.00
	<u>Expenditure</u>	\$	2,926.28
	Closing Balance		\$ 59,592.20

Committed funds (Including GST)			
ongoing	Secretary	Honorarium	0.00
10/07/2021	GST to IRD		3,469.25
ongoing	Delivery - Woodville Wire Approved 1/6/21		100.00
ongoing	DIA Community Initiative - Kidz Club		11,219.17
ongoing	DIA Community Initiative - Community Garden		11,262.03
ongoing	DIA Community Initiative -		11,500.00
Total Committed:			\$ 37,550.45

Approved Projects (Balance)			
	Date Approved:		
Recreation and Play Park (1000)	2/02/2021	1000	
Website Development (1,200)	4/06/2019	1200	
Events 20/21	4/05/2021	600	
Events 21/22	4/05/2021	4690	
	Total Approved:	\$	7,490.00

Expected Projects			
Tree sculpture repairs	Verbal Discussion	8336.92	
	Total Expected:	\$	8,336.92

Accounts to be approved for payment on 6/7/2021			
NZME	Events- 1950's	297.85	
TDC	Hall Hire Garden and community initiative	112.00	
	Total for Payment:	\$	409.85

TOTAL AMOUNTS Committed / Approved / Expected / Received:	\$	53,787.22
Potential Available General Funds 2020/21	\$	5,804.98

Term Deposits	#008	Grant fr Meridian for	Walkway	\$	5,764.64
	#011	Funds allocated to	150 Year celebration	\$	5,578.30
	#012	Reserved Funds from 2019/20		\$	15,118.36
		Total funds in reserve		\$	26,461.30

Notes:

* Items is expected to be reimbursed

** Note that this is the publish date not the delivery date

Woodville Districts' Vision Chairperson's Report - Up to 6 July 2021

The Chair's report will now focus on key highlights from each month, so more information can be shared (*Note: No report was presented in June as the Chair was away*):

- **Community Garden Initiative:** Sunday 30th May / Sat 26th and 27th June – The Community Garden Initiative continues to gain momentum with great support from our local community and businesses. At the community meeting on the 30th, the overarching purpose was agreed – **Community Gardens allow for the creation of social ties and build a greater feeling of community**. It was discussed and agreed that everything else that comes from the gardens is a bonus. A working bee was held on 26th June to kick off clearing one of our two sites. Another one is scheduled for mid-July.
- **Food Secure Communities:** Over the past few months I have been meeting with Emma Elliott who is contacted by Council to do the initial piece of work around the Food Secure Communities Project. This has been a fantastic opportunity to link into this work, as my request to join the Working Group was denied by Council (there is currently only one representative from Woodville on the working group). With the start of our Community Gardens and building stronger links across the community this is a fantastic time to grow networks, in Food Security, with the wider district, which this project is looking at. Instead of everyone working in silos, for the benefit of the communities, we need to come together. Emma will be coming to the August meeting to discuss this project.

With the above two projects in mind, and for self-knowledge I attended the following two workshops:

Waste Free Living Workshop and Protect our Whenua (Neem Kennedy): Wed 9th and Thurs 24th June. These ideas and principals tie in so nicely with what our projects are trying to achieve and hopefully the wider community. Small steps can make a big change! It would be wonderful to have this work incorporated throughout everything we do, from events to community gardens to beatifying Woodville.

- **Community Discussion/Community Ideas:** Sunday 20th June – Woodville Community came together again to discuss possible ideas/initiatives they would like to see happen in our fantastic town. We had a number of suggestions, which will be discussed and hopefully taken further at a WDV general meeting. The new initiative from this round is a 'Shimme Shed', similar to a 'Menz Shed' idea however this one is more inclusive and wider reaching. It will be exciting to see how it takes off and links with our other initiatives.
- **ACC – Sandy Keen:** Fri 25th June – I have been meeting with Sandy over the last few months to strengthen the linkage between her work and the work in our community. I am excited to confirm that she is now working with our Kids Clubs Initiative and the 'off shoot' groups that have come from it.
- **Rangitāne Iwi:** Mon 28th June – I met with Gloria Hauiti, Programme/Project Manager to have a general discussion. She advised that the shops on Vogel Street will now be opening on 1st August (not 1st July).
- **Mid-Winter Light and Matariki Festival:** 4th July – Woodville Districts Vision, via the Events Team, hosted its inaugural festival this year. The Sports Stadium was decorated with a multitude of lights and decorations. There was face painting and activities for the young people. The highlights of the event were the performance by Wharetiti Maori Culture Group and announcing the winner of the Woodville Slogan Competition. Teresa de Vries won with 'All Good in the Wood'. A big thanks to everyone who helped, especially Paul Tayler, Jo Field and Janice Wiri. We have already had some initial discussions with Te Ahu a Turanga Marae regarding a joint 2022 celebration!!

**Woodville Districts' Vision
Events Team Meeting Report (included for record)
Wednesday 9th June 2021**

In Attendance: Vicky T, Rosie M, Janice W, Turia B, Carole W, Malcolm S, Paul T, Carole W, Kara A, Luke GS, Julie S
Apologies: Rose K, Merrill H

Notes/Actions:

- **20th June – Community Discussion:** Turia advised that she had asked Mary to judge the competition. She was honoured to be asked; however she was unavailable. The team discussed and agreed that Turia and Julie will judge the categories.
- **4th July – Mid-Winter Light and Matariki Festival:** Luke and Vicky are meeting tomorrow night to review the stadium lights. **AP)** KA are to investigate what is happening to the lights from Lower Hutt light festival (which is no longer going ahead). Kara has experimented with glow in the dark paint. Further work is still required. CW has sought input from Joy Kopa regarding staging, however she has not heard back from her. **AP)** JS to follow up with Joy. Team discussed and agreed that \$20 cash be given to each winner of the colouring competition which will be given out on 20th June. **AP)** VT to arrange payment.
- **Street Speakers** (Action from main action list of WDV): With the focus of this meeting being on the larger events, Eric is to be invited to the next meeting.
- **18th July – Welcome to Woodville Expo:** **AP)** VT to send Carole a letter template to mail merge for residents.
- **6th November – Bobby Socks and Winkle-pickers, a 1950's Festival:** Carole and Vicky are awaiting a quote from Traffic Management for the Traffic Management plan to add to the Council application form. Vicky noted her conversation with Terri Judd from the Bush Rock'n'Roll Club. They are happy to come on 6th November and will contact other clubs to seek their interest. Terri also advised of a possible band 'Model A', whom Vicky had spoken with just prior to the meeting. They are available to play. After a discussion about the costs involved the team voted and all agreed to engage them. **AP)** VT to book the band in. The team discussed aspects of the evening and agreed it is a large enough event to create a run sheet/action list. **AP)** VT to draft up and circulate to the team separately. It was agreed that ticket prices would be \$30 per person for the night and that it will be an R18 evening.

**Woodville Districts' Vision
Events Team Meeting Report (included for record)
Wednesday 23rd June 2021**

In Attendance: Vicky T, Rosie M, Janice W, Carole W, Paul T, Carole W, Julie S, Merrill H
Apologies: Rose K, Turia B, Malcolm S, Kara A

Notes/Actions:

- **4th July – Mid-Winter Light and Matariki Festival:**
Vicky advised she and Luke had met and checked out the Sports Stadium lights. She advised of the potential layout to ensure points are not overloaded. Discussion regarding the staging of the hall and all agreed that Joy's expertise wasn't needed for this event as originally thought. Carole suggested that Ron Tekawa is invited to read the Matariki Story **AP)** VT to invite Ron. Discussion on lights. **AP)** Paul to see what lights Ian Thacker has available. **AP)** Team agreed/approved for VT to purchase \$100 worth of glow in the dark lights/sticks/bracelets which will light on the night and be able to be given away to young ones. **AP)** Team agreed/approved for VT to purchase tea light candles (ideally the battery-operated ones) for decorations on the night. Paul mentioned Arena Sound and Light equipment as a possible source as well. **AP)** CW to print out stars for members to cut out and for young ones to colour in on the night. **AP)** PT to source spotlights for the performance area. **AP)** VT to advise group of timing for working bee to set up the hall. The team discussed and agreed if the area goes into COVID Alert Level 2 that the event will be cancelled. **AP)** VT to discuss with Teresa re catering and COVID. There was a discussion held regarding the Town Slogan Competition. **AP)** VT to double check the wording on the entry form. Winner will be advised on the 4th and given prize. **AP)** VT to follow up with Jude at Property Brokers. There was a discussion regarding the prizes for the colouring competition and that the certificates/prizes will also be given out on 4th July.
- **18th July – Welcome to Woodville Expo:**
Vicky advised that letters had been circulated to groups/organisations inviting them to participate. Agreement again, if COVID level changes – this event will be postponed.
- **6th November – Bobby Socks and Winkle-pickers, a 1950's Festival*:**
Carole advised that tickets were already being sold, mainly being purchased by out of towners connected with different Rock'n'Roll groups. The team discussed and agreed to purchase yellow wrist bands for ID at the door (this means that ID won't be required at the bar as photo ID will be required to enter the event). **AP)** Team agreed/approved for VT to purchase ID bands. The team discussed and agreed that stalls for the market day can be managed via Tararua I-Site and that an independent email address is established for WDV run market days. Agreement was also gained for the creation of a registration form for stall holders. **AP)** VT/PT/CW to work together to establish email, form, and process. Vicky mentioned that a local person had offered to give rock'n'roll dancing lessons to locals and that Terri Judd is also willing to help. It was discussed and agreed that this should be investigated closer to the time.
**Full run-sheet, with more details sits with the Events Team.*