

MINUTES OF THE WOODVILLE DISTRICTS' VISION MEETING
Held on Tuesday 7th December 2021 at 7.00pm, Supper Room, Ross Street, Woodville

PRESENT:

Vicky Tomlinson (Chair), Nicola Ngametua-Smith (Secretary), Geoff Haglund (Treasurer), Rosie McMillan (Coordinator), Paul Tayler (Deputy Chair), Janice Wiri, Denise Quinney, Ian Daily, Gaye Parkes

IN ATTENDANCE:

Councillor Raylene Treder, Councillor Peter Johns

APOLOGIES:

Evan Nattrass, Kari Gray, Brent Tomlinson, Brooke Carter (DIA)

V Tomlinson moved that the apologies be accepted.

P Johns/Carried

CONFLICTS OF INTEREST:

New conflicts of interest are noted and will be added to the register: A grant request from the Woodville Bowling Club will be bought up in financials which V Tomlinson and J Wiri will abstain from voting as they are Executive Members of the Bowling Club.

MINUTES:

V Tomlinson moved minutes from the general meeting on 2nd November 2021 be taken as read.

G Haglund/Carried

ACTION POINTS:

Action points updated as per attached.

Items closed were:

Action 21: Gym Equipment: Agreement to maintain but not to move in the near future, so not part of the new Skate Park Team, BAU. CLOSED

Action 31: Notice Board: Board has arrived (undamaged this time). P Tayler and V Tomlinson will install on/by WAW fence. CLOSED

Action 33: Rose Garden: M Hoare is not a current paid member. All observations is that Art and History are ensuring the garden is well maintained. CLOSED.

EXECUTIVE MEETING MINUTES:

V Tomlinson moved reports from 8th and 30th November 2021 is tabled as read.

R McMillan/Carried

MATTERS ARISING:

The Chair noted that since the 8th November meeting minutes the community had experienced a COVID-19 scare therefore some Christmas activities noted had changed to accommodate this. This included Four Square vouchers given out at the first 'COVID-19 Pop-Up Vaccination Clinic' rather than veggie boxes.

The Chair noted that a matter was raised in the recent TDC minutes regarding a comment within the Executive meeting minutes. The Council stated that they had 'not supported the Woodville Wire'. The Chair noted that the Executive Team's interpretation of support did include supplying paper and printing, so agreement was met on clarity of the statement: 'the support for the Woodville Wire was only with paper and printing materials and has no input or connection otherwise'.

CORRESPONDENCE:

IN:

5/11/21: Email Robin Winter, Old Folks Association, re Christmas parade

26/11/21: November Council minutes received from Richard Taylor, TDC

9/11/21: Email: Response to Woodville Pool Committee re invoice

14/11/21: Email: J Hill requesting letter of complaint

OUT:

4/11/21 – Email: Dawn Vella, COVID-19 Coordinator, Ngāti Kahungunu ki Tāmaki nui-a-Rua Trust re Pop-Up clinics

8/11/21: Email: Response to R Winter re no Christmas parade

9/11/21: Email: Invoice from Woodville Pool Committee

15/11/21: Email: Response to J Hill re letter of complaint

21 – 24/11/21: Email: Skate park correspondence

FINANCE REPORT:

The Treasurer talked through the monthly reporting, noting that the Executive Committee had discussed and approved a budget for the Christmas activities, since the Christmas parade had been cancelled. As the new activities are well within the original budgeted amount, the Treasurer suggested that the difference be used towards the Woodville 150 years celebration.

WDV Committee supports the motion in principle and will await the figure.

V Tomlinson/Carried

G Haglund moved that the accounts noted be approved for payment and one for Speedy Signs (Christmas movie screen hire).

V Tomlinson/Carried

G Haglund moved his report be accepted.

G Parkes/Carried

Grant Applications:

The Woodville Horticulture and Industrial Society requested a contribution of \$500 for the upkeep of trophies.

V Tomlinson moved the discretionary grant be approved.

R McMillan/Carried

The Woodville Bowling Club requested \$2000 to contribute towards insurance payment. The bowling club is going through a rejuvenation project with plans to fundraise and seek funding to keep this venue running and to get more members involved in the club. P Tayler noted that this will not be an ongoing expectation and Woodville Districts' Vision is addressing an immediate need which has come about in extreme circumstances. The Chair advised that with every proposal that comes through, it is reviewed, including what and when previous funding was sought and from what source. They will all be reviewed on a case-by-case basis.

G Haglund moved the grant be approved out of general funds.

I Daily/Carried

V Tomlinson and J Wiri abstained from voting

CHAIR'S REPORT:

V Tomlinson moved the Chair's report is tabled as read.

P Tayler/Carried

COUNCIL REPORT:

- Peter Johns noted that TDC signed a joint memorandum with other councils to send to Government re Three Waters reform

COVID-19 FRAMEWORK:

Update on the framework is reflected in the Executive minutes where it was discussed that Woodville Districts' Vision will work on a case-by-case basis. It is an evolving framework from the Government, and we are following as well as we can.

BEAUTIFICATION OF WOODVILLE:

The Chair circulated a draft plan, which was designed by a contractor employed by the Council, for the Vogel Street gardens. This was an item from the Beautification Team. After discussion there was agreement that this was not the original intent behind the 'look' for Woodville. Several items proposed could be more harmful and dangerous with blocking views.

The Chair is sourcing more background information from other New Zealand councils regarding designs/approaches/maintenance/costings. P Johns noted that he might know of someone with knowledge in this area and will report back also.

COMMUNITY INITIATIVES UPDATE:

The Chair noted the great success of the Kids Clubs initiative (under the DIA funding package) and noted that further support could be given to the summer Athletics Club. A quote has been received from the Bush Multisport caretakers to spray and mark out a track.

The Chair noted that the remaining money in the DIA 'pot' had been ring fenced for final supplies and venue hire (as we have not been able to get a reduced hireage fee for these great initiatives).

V Tomlinson moved Woodville Districts' Vision pay for the Athletics Track to be 'marked out' up to the value \$500.

P Haglund/Carried

The Chair wished everyone a safe and Merry Christmas and thanked everyone for their ongoing support of the Woodville community.

The meeting closed at 8.35pm.

Woodville Districts' Vision – ACTION LIST

As at: 7 December 2021

#	Date of Meeting	Action	Owner	Due Date	Status/Update
1	7/7/2020 3/11/20	Clarification is sought from Richard Taylor, Governance Manager regarding honorary payments .	V Tomlinson	TBA	Chair and Treasurer to follow up. Chair and Treasurer agreed to defer until constitution has been finalised.
3	7/7/2020 6/10/20 3/11/20 3/8/21 2/11/21	A working party be established so the Society can move forward and lay the groundwork for a new constitution and community committee that is dynamic and engages with the community.	M Hoare/V Tomlinson	Ongoing Ongoing August 21 Feb 22	4/8: Discussion/decision on the constitution be held over to AGM. AGM: Chair of AGM advised that the 2018 constitution will be adhered to, after she took advice from CE of TDC and Governance Manager. 1/9: Working group to be reformed. The working group will follow the correct process going forward. V Tomlinson update: two meetings have been held; progressing well. New members invited. The new constitution will be circulated for discussion before holding a Special General Meeting to registering. 3/8 – V Tomlinson advised that the new draft constitution was almost complete and that after a discussion with the Executive a Special General Meeting should be called within the next three weeks (for a month's time – as per the current constitution). 2/11 – Please refer to Exec Committee Minutes. 7/12 – Please refer to Exec Committee Minutes, 30 th November.
9	7/7/2020 6/10/20 3/11/20	Induction Pack for new members to cover historic items and ongoing projects.	V Tomlinson	Ongoing	Chair and Secretary to produce. A draft has been produced. To be edited before circulating to members for review

#	Date of Meeting	Action	Owner	Due Date	Status/Update
	1/12/20				On hold till some historic issues are resolved.
16	4/8/2020 6/10/20 3/11/20 1/12/20 6/4/21	Mayor to investigate whether Chorus boxes can be painted.	Mayor V Tomlinson	2021	Noted in TDC meeting. It is not a Chorus box; it belongs to Scanpower. L Gray-Stuart to make enquiries. Permission has been granted to paint boxes, in consultation with Scanpower. Chair to contact Scanpower to get details. Chair has spoken with Scanpower and they are happy for the box to be painted, in consultation with them. Chair suggested a competition with local school children. Matter to be further discussed in 2021. V Tomlinson moved that this item is managed by the Events Team. Second T Brackenbury/Carried
24	6/10/20 3/11/20 1/12/20 2/2/21 2/3/21 4/5/21 3/8/21	Invitation to Colin Yonge and team to WDV meeting	V Tomlinson	4/12/20 Feb 21 March 21 May 21 TBA Ongoing	Replied: suggested December's meeting. Waiting for response. Chair to meet with C Yonge. Report to come next meeting. Chair confirmed C Yonge will attend 2021 meeting as the feasibility study has just got underway (funded by Council). Chair advised C Yonge will attend the March meeting as the feasibility into the walkway was not yet finished. Chair advised that C Yonge is now leaving the Council, but also the study was not completed. M Maxwell from Council will present once report is completed, most likely May. 4/5: The Chair noted that the feasibility study has now been put on hold by the Council as Councillors discuss it further. Mark Maxwell will update the Chair in due course. 3/8: Councillor Johns updated the meeting. Please see minutes for full details.

#	Date of Meeting	Action	Owner	Due Date	Status/Update
25	2/2/21 2/3/21 4/5/21 6/7/21 3/8/21 5/10/21	Recycling Centre Woodville: Continued investigations into possible options of either moving it or reducing the disturbance to visitors using the camping grounds.	V Tomlinson Mayor Collis	March 21 TBA 6 July 21 Ongoing July 2022	The Chair noted that options were still being considered and a possible interim solution, which she will be discussing with Council staff, is signage and or a gate to restrict the hours people can use the glass recycling section. On hold until TDC trial is complete Woodville Recycling Centre: There is some confusion regarding the black glass bins used in a trial. Some were taken away and some were left. Mayor Collis agreed to investigate and provide clarity. 3/8: V Tomlinson advised update re bins, as per the flyer handed out to those who still had bins. All were collected. Work continues on recycling options. 5/10: Cnr Treder confirmed that there will be an update in July 2022.
27	4/6/21 4/6/21 7/12/21	Concept Tree Sculpture: With the return of the concept tree sculpture, the Chair asked members to think, over the next month, where an appropriate place is to house it permanently, given it is a WDV asset.	ALL	May 21 Dec 21 Feb 22	4/5: Discussion held. The Chair to approach the Medicine Depot to see if they are happy to display the tree until a permanent/semi-permanent home is agreed upon. This venue gives members of the public access to view it. 1/6: Tree is now at Medicine Depot till further notice. Review to be done in six months of location. 7/12: Letter to be written to Art and History asking if they would like to host the tree for a while. P Johns confirmed the artist was Deidre Powell.

#	Date of Meeting	Action	Owner	Due Date	Status/Update
35	3/8/21 2/11/21 7/12/21	Tree Sculpture: Quotes are being sources, Executive now re-engaging with Meridian.	WDV Exec	Nov 21 Feb 22	M Stuart advised that he was still awaiting an updated quote as the main person was currently away. Chair to follow up. Resolution required.
36	3/8/21	WDV Website/s: Work required on WDV website.	WDV Exec	Oct 21	5/10: The Chair noted this will be an item for the new Executive Team to discuss going forward.
37	2/11/21 7/12/21	Woodville Wire: Deputy Chair to bring back draft code of conduct and possible costs	P Tayler	Dec 21 1 Feb 22	7/12: As per agenda/minutes. Item circulated. After discussion (and thanks to P Tayler for bringing back the details requested) agreement to bring back to February meeting with further details from volunteers involved.

MINUTES OF THE WOODVILLE DISTRICTS' VISION EXECUTIVE COMMITTEE
Held on Monday 8th November 2021 at 4.00pm
Anglican Church Hall (Corner of Fox Street and Amelia Street), Woodville

PRESENT:

Vicky Tomlinson (Chair), Paul Tayler (Deputy Chair), Nicola Ngametua-Smith (Secretary), Geoff Haglund (Treasurer), Rosie McMillan (Coordinator)

APOLOGIES:

Evan Natrass, Janice Wiri

Vaccinations in Woodville: The Chair welcomed Dawn Valour from Ngati Kahungunu in Dannevirke. Dawn is the COVID-19 Coordinator for the Tararua district and offers support and information for people who haven't yet been vaccinated. Dawn advised that Woodville has been missed out for having Pop-Up COVID-19 vaccine clinics recently and would like to offer some for our locals. The Executive Team discussed options around the Christmas activities and pencilled in and combining the clinics on 20th November and 12th December.

The Executive Committee discussed and agree to support the Ministry of Health guidelines and support those who want to get vaccinated.

Christmas 2021: The Chair noted that with the cancellation of the Christmas parade and given the COVID-19 restrictions having smaller activities, for locals, could work better than one big event. The team discussed and agreed the following:

20th November - First COVID-19 vaccination Pop-Up, first 20 to be vaccinated receive a vegetable parcel. There will be a sausage sizzle and will be handing out Christmas trees made from timber pallets for kids to take home and paint.

5th December - Opening for the community gardens down by Woodville School. There will be 10 rocks hidden around the garden area and once handed in will receive a prize.

11th December - Santa Party with market and shoebox float judging. Details to be worked through.

12th December - Christmas fun evening which will coincide with second Covid-19 vaccination Pop-Up from 4.00pm - 7.00pm, sausage sizzle available, and possibly a movie night.

Background events will be a shoebox float competition which will be judged on 11th December. Cash prize \$100 for 1st place, \$50 for 2nd place, and \$25 for 3rd place for each category (Secondary School and Primary School). Winners to be displayed in the Library.

The other background event will be hiding wrapped books around the community for kids to find and keep - from Santa!

Allocation of Tasks: The Chair noted with P Tayler taking on the project manager role of the skate park, some of his earlier tasks will need to be reallocated.

All good in the wood logo - This is all ready to go so will hand that over to V Tomlinson and N Ngametua-Smith who will take the lead on this.

Woodville Wire - Proof reading so happy to carry on with this however Leilani may need another volunteer and continue to get articles to go into the newsletter.

Constitution team - Currently on hold.

V Tomlinson will be emailing the Events Team to see who's still interested to stay on board and how best to work going forward.

Woodville Speakers: P Tayler noted the previous action re speakers up the main street. A survey is to be created to share with businesses to seek their interest in having speakers outside their shops. A decision will be made once feedback is received.

The meeting closed at 5.55pm.

MINUTES OF THE WOODVILLE DISTRICTS' VISION EXECUTIVE COMMITTEE
Held on Tuesday 30th November 2021 at 7.00pm
Anglican Church Hall (Corner of Fox Street and Amelia Street), Woodville

PRESENT:

Vicky Tomlinson (Chair), Nicola Ngametua-Smith (Secretary), Geoff Haglund (Treasurer), Rosie McMillan (Coordinator), Paul Tayler (Deputy Chair), Evan Natrass, Janice Wiri

COVID-19 Traffic Light Protection Framework: With the Government announcing the new traffic light system and with upcoming WDV Christmas events, the Team discussed the position of WDV and where it stands with regards to the framework.

It was noted that being inclusive was important but also and more so, keeping the Woodville community safe.

The team discussed the potential impact on Christmas events and the community initiatives. It was agreed that moving forward WDV assess and review on a case-by-case basis and won't knowingly break recommended guidelines. This will also allow more time to review all the information coming out from the Government.

P Tayler noted he will draft a COVID-19 Policy for WDV, as a starting point. The Executive to review/amend and then bring to a general meeting in 2022.

Woodville Wire Update: P Tayler noted that he had drafted a Code of Conduct for the Woodville Wire and collated potential costs. It was agreed to circulate this information with the general meeting agenda/papers. The Team had a brief discussion on utilising the Bush Telegraph going forward. Further discussions will occur at the general meeting.

Constitution - Next Steps: The Chair sought final suggestions/wording to the draft constitution, including the suggestions and advice from a Wellington professional. G Haglund noted clause 18.2 should also include 'or at a general meeting'. E Natrass suggested that clause 3.2 be extended to include 'place to live, work, learn and play.....' The Executive agreed to the two amendments.

The Team discussed next steps and agreed a staged approach to ensure inclusiveness: 1) The Chair to email past WDV members re membership, noting topics for discussion in the near future i.e., skate park and draft constitution etc. 2) Note at the December general meeting that a draft constitution will be circulated for comment. 3) Collate feedback and review as Executive Team. 4) Executive call a special general meeting to discuss the draft constitution (2022).

WDV December General Meeting Agenda: The Chair sought items for the December general meeting.

Vogel Street Garden Concept: The Chair circulated a draft design which the Council had sent through for the Vogel Street gardens. The Team discussed and agreed further information was required as the concept was not what anyone (around the table) had envisioned.

Discretionary Grant: The Chair noted that an application had been received from the Woodville Bowling Club. She noted that she and J Wiri will be presenting it at the next general meeting but abstaining from voting as they are both on the Executive Committee for the Bowling Club.

MotorCross 2022: P Tayler noted a proposal regarding the 2022 MotorCross and if WDV would like to support the signage and have either WDV mentioned or have the 'All Good in the Wood' logo included. It was noted that the latter was still being worked on. The Team discussed what return would be received with this particular investment. Discussions were had on how the event has changed over the years and what impacts had been felt in the town. It was agreed that we won't support this one (as Woodville is already included in the signage anyway) but work on the 2023 MotorCross after seeking community and business input.

The meeting closed at 9.10pm.

WOODVILLE DISTRICTS VISION

Treasurer's report 30 November 2021

Discretionary Fund	Opening Balance	Income	Expenditure	\$ 15,430.85
		\$ -	\$ -	
	Closing Balance			\$ 15,430.85

General Working A/c	Opening balance	Income	Expenditure	\$ 85,738.57
1/11/2021 E B LOOK	gym koha	\$40.00		
1/11/2021 MR S R HUGHES AND	gym koha	\$50.00		
1/11/2021 MR S R HUGHES AND	gym T.Shirt	\$30.00		
1/11/2021 VICKERS&COLLI	gym koha	\$30.00		
1/11/2021 T HARDING-STEPH	gym koha	\$40.00		
1/11/2021 BEALE K J	gym koha	\$50.00		
2/11/2021 J D WIKI	gym koha	\$10.00		
3/11/2021 Graham A M	gym T.Shirt	\$30.00		
3/11/2021 Graham A M	gym koha	\$40.00		
3/11/2021 DEPOSIT	SUBS	\$10.00		
4/11/2021 Daves Sports n Outdo	DIA Gymnastics		\$644.00	
4/11/2021 Affil Insur Brokers	Insurance		\$402.50	
4/11/2021 Affil Insur Brokers	Insurance		\$172.50	
4/11/2021 ASH H Bryan	1950s Refund		\$150.00	
4/11/2021 Ask Away Accounting	Accountant		\$130.00	
5/11/2021 HARRINGTON, LOU	gym koha	\$35.00		
8/11/2021 WOLLAND J T &	gym koha	\$35.00		
9/11/2021 Brightwell T P	gym koha	\$120.00		
10/11/2021 G M & J E AITKEN	gym koha	\$60.00		
11/11/2021 GOODE, C J	gym koha	\$120.00		
12/11/2021 T HARDING-STEPH	gym koha	\$30.00		
16/11/2021 TODD B L	gym koha	\$30.00		
18/11/2021 Tararua Reap	First Aid		\$2,420.00	
18/11/2021 V G Tomlinson	DIA Community Garden		\$2,150.00	
18/11/2021 Tararua Reap	First Aid		\$440.00	
18/11/2021 Tararua Reap	First Aid		\$150.00	
18/11/2021 C J Goode	gym Koha refund		\$120.00	
18/11/2021 Fab Flowerz	Armistice		\$120.00	
18/11/2021 Ann-Marie Hapuku	DIA Kidz Club		\$90.50	
18/11/2021 Sue McLeish	1950s Refund		\$30.00	
18/11/2021 P Hibbert	1950s Refund		\$30.00	
	Closing Balance	\$760.00	\$7,049.50	\$ 79,449.07

Committed funds (Including GST)

ongoing	Secretary	Honorarium	1,650.00
ongoing	Treasurer	Honorarium	1,800.00
ongoing	Chair	Honorarium	2,000.00
10/01/2022	GST to IRD		1,903.63
ongoing	Event - 1950's Refund	Event - 1950's Refund	300.00
ongoing	DIA Community Initiative - Kidz Club		2,497.17
ongoing	DIA Community Initiative - Community Garden		4,804.14
ongoing	DIA Community Initiative - SHIMME Shed		11,500.00
ongoing	WDV Community Initiative - Gymnastics		1,168.32
reserved	Rippa Rugby		30.00
reserved	Gym Koha + T.Shirt		630.00
reserved	Balance of 2019/20 reserved funds		5,178.01

Total Committed: \$ 33,461.27

Approved Projects (Balance)		Date Approved:	
Recreation and Play Park (1000)		2/02/2021	1000
Website Development (1,200)		4/06/2019	1200
First Aid course		6/07/2021	440
Pool	*If Open - Covid	2/11/2021	3000
Events 21/22		4/05/2021	2049.51

Total Approved: \$ 7,689.51

Expected Projects

Tree sculpture repairs	Verbal Discussion	8336.92
Draft WDV Annual Budget		18565.00

Total Expected: \$ 26,901.92

Accounts to be approved for payment on 5/10/2021

4 Square	Gift Cards - Vaccinations (Xmas)	400.00
TDC	Hall - Town Hui	48.00
NZME	Advertising - Xmas Activities	474.95
Hello Banana*	Xmas decorations - Trees	99.50
The Warehouse*	Xmas decorations - Trees	100.00
Roadshow	Fee- Movie Night	287.50
Arena Party Hire	Popcorn machine - Movie Night	122.50

Total for Payment: \$ 1,532.45

TOTAL AMOUNTS Committed / Approved / Expected / Received:

\$ 69,585.15

Potential Available General Funds 2021/22

\$ 9,863.92

Term Deposits	#008	Grant fr Meridian for	Walkway	\$	5,787.89
	#011	Funds allocated to	150 Year celebration	\$	5,607.64
		Total funds in reserve		\$	11,395.53

Notes:

* Items is for a reimbursement

Woodville Districts' Vision Chairperson's Report - Up to 7 December 2021

The Chair's report will now focus on key highlights from each month, so more information can be shared:

- **Community Initiatives:** A full report on each will be given in February. To date:
Community Garden: The Garden has its official opening on Sunday 12th December 11.00am. The Memorandum of Understanding has been signed with NZ Police for their land (this site will be a production site, which only workers on a roster will work on). The School site is looking great with so much support from locals and companies. We are on track with the budget, though still awaiting confirmation of water tanks from another funder. If they are not approved this could impact greatly on the remaining funds.

Kid's Clubs: With Miniball starting and the Athletics Club starting in the summer, these have been a great success in Woodville and the wider district.

Gymnastics: Amazing result in such a short time. This is the success of this initiative; it has truly shown the need that was in the community! I am working closely with the lead to ensure it becomes sustainable and support is given.
- **Christmas 2021:** It was hard for the Society to cancel the 2021 Christmas parade, but the safety of the Woodville community had to come first. The teams have been working hard to ensure the replacement, smaller, activities run well and that all the community can enjoy. To date the 'Santa book hunt' has been going well. Members of the community came out and picked up with pallet Christmas trees, with decoration packs, which was great to see.

The other key/major highlights are covered off within the Executive minutes - skate park, COVID-19 and WDV constitution.

Woodville Districts' Vision – Conflicts of Interest Register

Name of Society Member	Description of interest	Has the Society been notified?	Date of disclosure	Steps taken by the society for dealing with the conflict	Society member action to address the conflict
Jane Hill	Co-founder of Woodville Wire	Yes	Exec Mtg 25/10/20	Disclosed at meeting, noted/recorded.	Jane will abstain from any votes related to Woodville Wire.
Geoff Haglund	Partner of D Quinney, person who gets paid for the delivery of the Woodville Wire	Yes	6/10/20		Geoff will abstain from any votes related to Woodville Wire.
	Currently undertakes business with one of the shortlisted accounting firms.	Yes	6/4/21	Disclosed at meeting, noted/recorded	Geoff abstained from voting on the shortlist of Accountants
Denise Quinney	Receives money from WDV, via the Woodville Wire Sub-Committee, for delivery of newsletter As at Aug 21 Denise no longer delivers the Woodville Wire	Yes	6/10/20 3 Aug 21		Denise will abstain from any votes related to Woodville Wire.
Natalie Burt	Partner of George who is coordinating the Traffic Management of Christmas Parade	Yes	6/10/20	Disclosed at meeting, noted/recorded.	Natalie will abstain from any votes when her husband is involved in that motion.

Name of Society Member	Description of interest	Has the Society been notified?	Date of disclosure	Steps taken by the society for dealing with the conflict	Society member action to address the conflict
Vicky Tomlinson	Chair of Holy Trinity Anglican Church Vestry Chair of Woodville Bowling Club Executive Team	Yes Yes	2/2/21 7/12/21	Disclosed at meeting, noted/recorded. As per above	Vicky will abstain from any votes related to Holy Trinity Church. Vicky will abstain from any votes related to Woodville Bowling Club.
Janice Wiri (became a member after 2/2/21)	Member of Holy Trinity Anglican Church, Vestry Member of Woodville Bowling Club Executive Team	Yes Yes	2/2/21 7/12/21	Disclosed at meeting, noted/recorded. As per above	Janice will abstain from any votes related to Holy Trinity Church. Janice will abstain from any votes related to Woodville Bowling Club.
Merril Hoare	Member of Holy Trinity Anglican Church Vestry	Yes	2/2/21	Disclosed at meeting, noted/recorded.	Merril will abstain from any votes related to Holy Trinity Church. As from late 2021 Merrill Hoare is no longer a member of Holy Trinity Vestry.
Rev Rosie McMillan	Member of Holy Trinity Anglican Church, Vestry	Yes	2/2/21	Disclosed at meeting, noted/recorded.	Rosie will abstain from any votes related to Holy Trinity Church.

Name of Society Member	Description of interest	Has the Society been notified?	Date of disclosure	Steps taken by the society for dealing with the conflict	Society member action to address the conflict
Turia Brackenbury	Chair of WRAP (formally known as WIFI)	Yes	2/2/21	Disclosed at meeting, noted/recorded	To be worked through on a case-by-case basis.
Malcolm Stuart	Member of WRAP	Yes	2/2/21	Disclosed at meeting, noted/recorded	To be worked through on a case-by-case basis.
Carole Wilton	Member of WRAP	Yes	2/2/21	Disclosed at meeting, noted/recorded	To be worked through on a case-by-case basis.